

Linfield Campus Safety

Linfield College

Annual Report, 2007-2008
10/01/08

Linfield Campus Safety

"Providing a safe environment for learning, living, and working"

Mission Statement

"The mission of Linfield Campus Safety is to support the mission of Linfield College and provide a safe setting in which to learn, live, and work. LCS will endeavor to address community security needs, and to provide assistance and service, wherever possible, with impartiality."

Sustaining Guidelines

- ▢ Maintain effective communication with the campus community to support and promote the concept that, collectively, we make Linfield a more secure setting.
- ▢ Employ the appropriate means to provide a safe environment for learning, living, and working.
- ▢ Provide professional assistance and service to faculty, students, staff and visitors, while upholding and enforcing the policies of the college.
- ▢ Pursue professionalism through continuous training, a service orientation, and the use of advancing technology whenever possible.

Linfield Campus Safety Department Information

Linfield Campus Safety coordinates all safety and security operations on campus. LCS consists of a director, an assistant director, one security lead officer, and 8 full-time security officers. The offices of the Safety Department are located on the south-west corner of Keck Campus Building 4 (Facilities Services).

All LCS staff members are certified by Oregon's Department of Public Safety Standards and Training. LCS patrol persons are not armed; they conduct foot, bike, and vehicular patrols of campus areas 24 hours a day. In addition, an escort service is provided in the evening and night time hours. Campus Safety patrol persons enforce all college policies, rules and regulations. McMinnville Police are called in for any arrest relating to violations of city or state laws.

Linfield Campus Safety and the McMinnville Police Department

Linfield Campus Safety maintains close working relationships with several area law enforcement agencies, especially with the McMinnville Police Department. Any incident requiring assistance is responded to rapidly by McMinnville Police

Monitoring and recording of criminal activity at off-campus organizations

Each July, the Director of Campus Safety requests from the local Police Department a summary of crimes reported from the Linfield campus, or on properties associated with the College, such as Linfield's "suburbs" and fraternity housing. The police report data on reports of murder, sexual assault, aggravated assault, robbery, burglary, vehicle theft, and arrests for liquor law violations, drug offenses, and weapons violations. The same procedures also apply to both Portland Campus and the Division of Continuing Education (DCE). This data is then published for annual dissemination in September to students, employees, and others who request the information.

Reporting criminal incidents and other emergencies

To report a crime:

Linfield Campus Safety may be contacted from on-campus phones at extension 7233, and at (503) 883-SAFE (7233) from off-campus or cell phones. Safety officers are available 24 hours a day, 7 days a week, and will respond to all reports of crimes and emergencies. We ask that all crimes and suspicious circumstances be reported as soon as possible.

All residence halls are equipped with yellow Emergency call boxes, and Blue Light Emergency call stations are located at different location on campus. Pushing the red “Emergency” button on either of these devices will immediately connect you with the Campus Safety Office.

The Yamhill Communications Agency, the local emergency dispatch center, may be reached by dialing 911 (from on-campus phones 9-911). Please use this number for emergencies ONLY. To contact the McMinnville Police Department for non-emergencies, call (503) 434-7307.

Anonymous Reporting

In cases of sexual or relationship violence, it is possible for a victim, witness, or other person to file an anonymous report. The information from the Anonymous Report Form helps Linfield College plan a response to sexual and relationship violence on and around campus. Filing this report does NOT constitute a police report or a student conduct report. The college chaplain and the counseling staff, while required by law to keep their communication confidential, are asked by Linfield College to encourage students to use the Anonymous Report Form in situations where such a report may be warranted.

The Anonymous Report Form is available at several locations around campus, including the Office of Student Services (Melrose 110, 503-883-2278), the Linfield Counseling Center (Walker 124, 503-883-2562), and the Student Health Center (Walker 105, 503-883-2535). It is also available to download at

<http://www.linfield.edu/health/rel-violence-report.pdf>.

The report may be mailed or delivered to either of the following offices:

Sexual Assault Task Force
Linfield College
900 SE Baker St, Unit A611
McMinnville, OR 97128

Office of Student Services
110 Melrose Hall
900 SE Baker St, Unit A490
McMinnville, OR 97128

Linfield Controlled Substances Policies

Linfield Alcohol Policy

In keeping with the mission of the college, Linfield is committed to providing an environment which is safe and fosters excellence in learning for its students and in work performance for all of its employees. Therefore, the misuse and illegal use, possession, transportation, distribution, manufacture, or sale of alcohol and other drugs is not permitted on property owned or controlled by the college, or while representing the college on business or any college sponsored activity. The use of alcohol on college owned or controlled property or at events associated with Linfield programs is restricted to those of legal drinking age in that locale.

Those under 21 years of age may not consume alcohol (except in foreign locations with permission from the on-site director and within the laws of that location). Providing alcohol to minors or providing a location where minors can consume alcohol is prohibited and is a violation of the alcohol policy. Those 21 and over may consume alcohol only inside the private rooms or apartments of those 21 and over with the door closed. All other areas of the college, indoor and out, are considered public areas, and alcohol is not permitted there unless such use is specifically authorized in writing by the President of the college or the Board of Trustees. (Public consumption of alcohol is a violation of McMinnville City Ordinance) Kegs, beer bongs and other large containers of alcohol are not permitted in college-affiliated properties and will be confiscated and will not be returned.

If minors are present where alcohol is being consumed, all persons there may be held in violation of the college alcohol policy unless the minors can demonstrate that they consumed no alcohol—This can only be done by volunteering for a breathalyzer to be administered by Campus Safety. It is each student's right and responsibility to request a breathalyzer by contacting Campus Safety.

Because alcohol misuse is a very common hindrance to success in college, the college reserves the right to treat any verifiable violation of any state or local alcohol laws by students as a violation of the college alcohol policy.

For students, minimum responses to alcohol policy violations are as follows:

- ▢ **First violations** result in a meeting with a representative from the Dean of Students' Office and a requirement to complete an education program.
- ▢ **Second violations** result in a meeting with a representative from the Dean of Students Office and a counselor to determine the need for an educational response and/or referral to a Certified Alcohol and Drug Counselor (both at the student's expense).
- ▢ **Third violations** result in an automatic recommendation for suspension from the College.

If alcohol consumption results in a health risk or hospitalization, the college may notify parents.

Additional sanctions may be imposed for situations such as:

- ▣ violations of state or local alcohol laws
- ▣ hosting a function which involves any alcohol violation
- ▣ furnishing alcohol to underage minors
- ▣ disruption of community
- ▣ unreasonable or excessive noise
- ▣ lack of cooperation with responding authorities
- ▣ providing false ID or misrepresentation of age or name
- ▣ physical or verbal abuse of staff or police
- ▣ leaving without first providing identification

Sanctions may include, but are not limited to, community restitution hours, educational programs, fines and/or exclusion from College residence halls or apartments.

Students who have a drinking problem, or who develop a potential for such a problem are encouraged to seek assistance in the Counseling Center in Walker Hall 124 or the Wellness Coordinator in Mahaffey 118. Employees should seek assistance through the EAP via the Human Resources Office.

Listed below are pertinent City of McMinnville Ordinances, which apply to all.

9.20.020 - Drinking in Public. No person shall drink or consume intoxicating liquor in a public place or in a motor vehicle in a public place.

9.32.040 - Unnecessary Noise. No person shall create or assist in creating or permit the continuance of loud and disturbing noise in the city.

9.40.100 - Liquor--Purchase or Possession. No person under the age of twenty-one years shall attempt to purchase or acquire alcoholic liquor. No person under the age of twenty-one shall have in his possession alcoholic liquor.

9.40.110 - Misrepresentation of Age. No person shall, being less than a certain specified age, knowingly present himself to be of any age other than his true age with the intent of securing a right benefit or privilege which by law is denied to persons under that specified age.

All Residence Life staff members or Linfield Campus Safety shall investigate any situation in which they have reason to believe there may be a policy violation. Residence Life or Campus Safety do not need a student complaint to investigate a possible violation of policy. However, physical evidence, observed actions, comments, loud noise, large gatherings of students, etc., may give sufficient cause to investigate further.

Linfield Drug Policy

Linfield College is a drug-free workplace. Any member of the College community who manufactures, possesses, has under his/her control, sells, furnishes, or facilitates the use of a narcotic or dangerous drug or drug paraphernalia on College property, in a College residence hall, Suburb housing, at a College-sponsored function, either on or off campus, is subject to disciplinary action up to and possibly including separation from the College. At a minimum, all non-alcohol drug infractions are reported to the police and are referred to the College Judicial Council. All drug violations fall under the same minimum sanctioning guidelines. Furthermore, a person who manufactures, possesses, sells distributes, or facilitates the use of narcotics or dangerous drugs, or who is found under the influence of narcotics or dangerous drugs is in violation of the law and can be subject to severe penalty by a criminal court.

For students, minimum responses to drug policy violations are as follows:

- ▣ **First violations** result in a meeting with a representative from the Dean of Students' Office and a requirement to complete an education program.
- ▣ **Second violations** result in a meeting with a representative from the Dean of Students Office and a counselor to determine the need for an educational response and/or referral to a Certified Alcohol and Drug Counselor (both at the student's expense).
- ▣ **Third violations** result in an automatic recommendation for suspension from the College.

If drug use results in a health risk or hospitalization, the college may notify parents.

Additional sanctions may be imposed for situations such as:

- ▣ violations of state or local drug laws
- ▣ hosting a function which involves any drug violation
- ▣ furnishing drugs
- ▣ disruption of community
- ▣ unreasonable or excessive noise
- ▣ lack of cooperation with responding authorities
- ▣ providing false ID or misrepresentation of age or name
- ▣ physical or verbal abuse of staff or police
- ▣ leaving without first providing identification

Sanctions may include, but are not limited to, community restitution hours, educational programs, fines and/or exclusion from College residence halls or apartments.

Students who have a drug problem, or who develop a potential for such a problem are encouraged to seek assistance in the Counseling Center in Walker Hall 124 or the Wellness Coordinator in Memorial 101. Employees should seek assistance through the EAP via the Human Resources Office.

Medical Clemency

IN ANY EMERGENCY INVOLVING ALCOHOL OR OTHER DRUGS, CALL 911 IMMEDIATELY FOR EMERGENCY MEDICAL ASSISTANCE.

Linfield College is strongly committed to the health, safety, and wellbeing of all its students. Students are encouraged to look out, not only for their own health and wellbeing, but also for that of their peers. When a student's health or safety is threatened or appears to be at risk, take immediate action to prevent injury, illness, or danger. PLEASE THINK SAFETY FIRST!

Linfield College is deeply concerned that, in a medical emergency involving alcohol or other drugs, some students may consider refraining from calling for help because of fear that doing so might subject them to disciplinary action. To address this concern, the following protocol will be used for addressing possible disciplinary consequences when medical emergencies result from the use of alcohol or other drugs.

a. Any individual who seeks campus or medical assistance on behalf of another student during an alcohol or other drug-related emergency will not be subjected to disciplinary proceedings through Linfield College's judicial process for possession or consumption of alcohol or other drugs. The student may be asked to meet with a member of the Students Services staff for follow up regarding the incident.

b. The recipient of medical attention will not be required to resolve the matter through Linfield College's judicial process if she/he agrees (1) to participate in a health referral with the Counseling/Wellness Center, and (2) to comply with any possible recommendations set forth by that Office. If the recipient of medical attention does not comply with provisions one and two then he or she will be sent through the normal judicial process.

c. If an individual or representative of an organization hosting an event calls for medical assistance, this act of responsibility will alleviate any judicial sanctions against the individual or organization that might arise from the possession or consumption of alcohol or other drugs. This condition will apply in isolated incidents only and will not excuse or protect those individuals or organizations that flagrantly or repeatedly violate the Linfield College Alcohol and Drug Policies. Similarly, failure to call for campus or medical assistance in an alcohol or drug related emergency will be considered an "aggravating circumstance" and may affect the judicial resolution against the individual or organization, if violations of the Linfield's Student Code of Conduct have occurred.

This protocol refers only to incidents occurring at college-recognized housing.

The responsibility for determining applicability of this protocol rests solely with the Office of Student Services. This protocol is not intended to address possible violations of criminal laws or their consequences outside the Linfield campus.

Substance Abuse Education Programs

Both employees and students may seek further information about drug and alcohol effects at the following locations: on the McMinnville campus, the Counseling Office; on the Portland Campus, the Associate Dean of Students; and at off campus sites, the Site Coordinator. To the extent necessary, these offices will make necessary referrals to professionals in the community who can offer screening, assessment, treatment, and rehabilitation programs. Employees of the college and their family members may contact EASE, the college's Employee Assistance Program provider, by calling 1-800-654-9778.

Individuals seeking referral to an alcohol or other drug abuse treatment resource may talk confidentially with a member of the counseling staff on the McMinnville Campus. Employees of the college and their family members may contact EASE, the college's Employee Assistance Program provider. They may also contact assessment and treatment resources directly using the following list of programs. This is a partial listing of available services for information purposes only and does not constitute an endorsement of any program listed.

If an individual contacts one of these resources voluntarily, information shared is kept in confidence. When a person is referred to one of these resources as part of a campus disciplinary proceeding, he or she is asked to sign release forms permitting the college to communicate with the treatment program about its findings and recommendations.

McMinnville

Alcoholics Anonymous 503-472-1172 (Individuals on the McMinnville campus can contact the Counseling Office, in Walker 124 to determine whether an AA group is running on campus).

Yamhill County Chemical Dependency, 503-434-7527, 626 N Ford St

Portland

Multnomah County Department of Human Services, Caroline Marks, Health Promotion Coordinator, 503-988-5015, ext. 24319, 426 SW Stark, 6th floor, Portland, OR 97204

Off-Campus Sites:

Albany

Drug and Alcohol Services: Linn County Alcohol and Drug Program, Tony Howell, Program Manager, 104 Fourth Ave. SW, Albany (541-967-3819)

Mental Health Services: Linn County Mental Health Program, Clifford Hartman, Program Manager, 445 Third Ave. SW, Albany (541-967-3866)

Astoria

Drug and Alcohol Services: Lifeworks NW, 2911 Marine Drive, Suite B, Astoria, (503-338-6990)

Mental Health Services: Clatsop Behavioral Healthcare, #10 6th Street, Suite 103, Astoria, (503-325-5722)

Bend

Deschutes County Mental Health Services, Lori Hill, MSW, Alcohol and Drug Program Manager, 409 NE Greenwood, Suite 2, Bend

Coos Bay

ADAPT, Al Neubaur, Program Director, 400 Virginia Ave., North Bend

Eugene

Chemfree Outpatient Services, Mary Ann Unruh, Director, 1849 Willamette, Suite 9, Eugene, OR 97401

Salem

Marion County Mental Health Program, 3180 Center Street NE, Room 225, Salem, OR 97301

Please note that this is not an all-inclusive list. The names of individual providers and private agencies have not been included because of the numbers involved. Only public or publicly-funded programs have been listed. The names of other treatment resources are listed in the Yellow Pages under Alcoholism Information and Treatment Centers, Counselors, or Drug Abuse and Addiction -Information and Treatment.

Sexual assault policy and procedures

Linfield College Sexual Assault Policy

In keeping with its mission, Linfield commits itself to providing to providing an environment which is safe and which fosters excellence in learning for its students and in work performance for its employees. Linfield's expectations of civility among community members exceed those applied to the public at large. It is the policy of Linfield College that no member of the College community shall commit a sexual assault against another member of the College or larger community and that, should this occur, the College will, to the extent it is able, support the victim and pursue sanctions against the perpetrator. To this end, the College shall annually apprise its students, faculty, administrators and staff of this policy, and inform them about the meaning and effects of sexual assault. For the protection of the community, the College may take action against those who commit such and assault. In taking action, the College will make every attempt to provide as much anonymity for the victim(s) and alleged perpetrator(s) as possible. In fulfilling this policy and its procedures, the College shall seek to avoid creating a climate or take actions that could, in themselves, have the effect of further harming the victim of sexual assault.

The Linfield College Sexual Assault Policy, while prohibiting offenses forbidden by Oregon law, also prohibits conduct that may not be a crime under Oregon law. As a result, Linfield's Definition of Sexual Assault establishes a higher standard of conduct for members of the Linfield community than those applied to the public at large. Law enforcement agencies contacted about a sexual assault at Linfield will follow Oregon law, not Linfield College's Sexual Assault Policy.

Linfield's Definition of Sexual Assault

- Rape. Rape is an offense committed when a person(s) engages in the oral, anal, or vaginal contact or penetration of another, or causes another to engage in such contact or penetration, and,
 - a. Does not first obtain explicit consent from that other person, or
 - b. He or she knows or should have known that person was incapable of consent by reason of alcohol/substance incapacitation, mental disorder, mental incapacitation, or physical helplessness.
- Unwanted sexual contact. Unwanted sexual contact is an offense committed when
 - a. A person subjects another person to sexual contact without having first obtained explicit consent and a reasonable person would know that such contact would cause emotional distress, or

- b. He or she knows should have known the person was incapable of consent because of reason of alcohol/substance incapacitation, mental disorder, mental incapacitation, or physical helplessness and a reasonable person would know that such contact would cause emotional distress.

Definition of Terms

- Explicit consent means voluntary, non-coerced, and clear communication indicating a willingness to engage in a particular act. Consent that is obtained through the use of force (actual or implied), whether that force be physical, threats, intimidation, or coercion, is invalid. The object of sexual assault is not required to physically resist a sexual aggressor. Silence, previous sexual relationships, and/or current relationship with the perpetrator may not be taken as an indication of consent. If the perpetrator is under the influence of alcohol or other substances, it is not an excuse for the violation of this policy.
- Penetration means any degree of insertion, however slight, of the penis or any other material object into the vagina, anus, or any bodily orifice.
- Sexual contact means the touching of genitalia, anus, buttocks or breasts of a person or causing such person to touch the genitalia, anus, buttocks or breasts of another.
- Alcohol/substance incapacitation means that a person is rendered incapable of appraising or controlling one's own or the other's conduct at the time of the alleged offense due to the use of alcohol or other substances.
- Mental disorder means that a person suffers from a mental disease or disorder that renders the person incapable of appraising the nature of a situation or the conduct of the other person.
- Mental incapacitation means that a person is incapable of understanding and acting with discretion in the ordinary affairs of life.
- Physical helplessness means that a person is unconscious, or for some reason physically unable to communicate unwillingness to engage in an act.

What to do if you have been sexually assaulted

Who can help:

If you are in immediate danger:

On campus-

9-911 (from campus phone) Emergency-McMinnville Police

OR

7233 Linfield Campus Safety

Off campus-

911 Emergency- McMinnville Police

If you choose to seek assistance from someone with total confidentiality:

Henderson House- (503) 472-1503 (24-hour)

OR

Linfield Counseling Center- ext. 2562 (8 AM-5 PM M-F)

OR

David Massey, Linfield Chaplain- ext. 2259 (8 AM-5 PM M-F)

OR

Linfield Student Health Center- ext. 2535 (9 AM-3 PM MWThF, 11 AM-5 PM T)

Northwest Human Services

Crisis & Information Hotline- 1-800-560-5535

If you choose to seek assistance from someone on campus who will assist you immediately and help you make additional contacts:

Linfield Campus Safety- ext. 7233 (24-hour)

OR

Area Director on-Duty- 503-883-5433 (evenings and weekends)

OR

Linfield College Sexual Assault Victim Advocate

Individual advocates may not be able to respond on a 24-hour basis.

Advocates are listed on page 14 of this report.

NOTE: The individuals listed here will file an **anonymous** statistical report with the Director of Campus Safety at Linfield College.

If you choose to file a police report:

Linfield Campus Safety- ext. 7233 (for assistance with contacting the police)

OR

McMinnville Police- 9-911 Emergency or 503-434-6500

OR

Yamhill County Victim Assistance Program

503-434-7510 (8 AM-5 PM M-F)

503-434-6500 (Evenings and weekends)

An advocate from this program will be called if you call the McMinnville Police and report a rape or sexual assault.

NOTE: If you choose to have evidence collected for the police report, you must go to the hospital for a forensic medical exam if the rape or sexual assault occurred within the past 72 hours. If it has been longer than 72 hours since the assault, contact one of the people listed above or on the next page for additional information and assistance.

On-Campus Resources

In addition to those people listed previously, the following people have been trained to assist and support you.

Linfield College Counseling Center

Dawn Williamson and John Kerrigan
Office- ext. 2562, Walker 124
Confidential Assistance
8 AM-5 PM, M-F

Linfield College Chaplain

David Massey
Office- ext. 2259, Melrose 110
Confidential Assistance,
8 AM-5 PM, M-F

Student Services Staff

Anne Hardin Ballard,
Director of Career Services
Office- ext. 2442, Walker 124

Dave Hansen, Dean of Students
Office- ext. 2253, Melrose 110

Jeff Mackay,
Associate Dean of Students
Office- ext. 2436, Melrose 110

Sexual Assault Victim Advocates

Stephen Bricher, Professor
Office- ext. 2260, Graf 102

Susan Chambers, Faculty
Office- ext. 2372 or 2535,
HHPA 205 & Health Center,
Walker 105

Dan Fergueson, Activities Director
Office- ext. 2435, Riley 214

Area Directors

Joni Claypool
Office ext. 5356, Mahaffey 127

Delane Hein
Office ext. 5388, Mahaffey 127

Rachel Rickinger
Office ext. 5390, Mahaffey 127

Josh Merrick
Office ext. 5297, Mahaffey 127

Dawn Graff-Haight, Professor
Office- ext. 2641, HHPA 219

Kristi Mackay, Career Services
Office- ext. 2606, Walker 124

Brenda DeVore Marshall, Professor
Office- ext. 2290, Ford T105

Barry Tucker,
Director of Multicultural Programs
Office- ext. 2574, Melrose 110

Carl Swanson
Office- ext. 2414, HHPA 205C

Linfield Student Health Center

Office ext. 2535, Walker 105
(9 AM-3 PM MWThF, 11 AM-5 PM T)

Christina Ries, Health Promotion &
Student Wellness
Office- ext. 2806, Memorial 101

Seek Medical Assistance

We urge you to consider seeking medical assistance. You may do this at the hospital Emergency Room, or at the Linfield Student Health Center. For your physical well-being, it is important that you undergo a medical examination as soon as possible after the assault. This will include tests for HIV, STIs, and pregnancy. The forensic medical exam is also important to gather evidence in support of a charge of rape or sexual assault. If you think you were drugged, tell the person completing your medical exam. While your first desire might be to “clean up,” you are encouraged not to douche, bathe, eat, drink, smoke, or change clothes before you go for an exam. Bring a change of clothing with you. The Emergency Room has a specific protocol to follow called a SAFE (Sexual Assault Forensic Examination) Kit that includes semen collection, saliva samples, hair combings and other tests (as appropriate), which will help you if you decide to take legal action against your assailant. If any clothing worn during the sexual assault is removed, place it in a paper bag and take it with you to the hospital.

Off-Campus Resources

Henderson House: ALL SERVICES ARE CONFIDENTIAL. Henderson House provides a 24-hour crisis line, information and referrals, crisis counseling, hospital accompaniment, safe shelter, court advocacy, and support groups. **YOU DO NOT NEED TO FILE A REPORT TO RECEIVE SERVICES.** Call 503-472-1503 (24-hour).

Yamhill County Victim Assistance Program: You may call our office anonymously or come into the office and tell us your story. We will believe you and offer you emotional support and information regarding the options available to you. We will explain what may happen depending on what you choose to do with the information regarding sexual assault. We offer advocacy throughout the legal process if and when a police report is filed. We do not offer legal advice, we offer empowerment. Call 503-434-7510 (M-F, 8 AM- 5 PM).

What to do if you have been accused of sexual assault

Do not attempt to contact the alleged victim(s)!

The Dean of Students or the Associate Dean of Students will contact you and inform you about Linfield's Sexual Assault Policy and Procedures. We encourage you to speak with a counselor in the Linfield College Counseling Center or the College Chaplain during this process.

Linfield College Sexual Assault Judicial Procedures

General Information

Any member of the College community may initiate a case by filing a complaint with one of the following people:

- ▢ Dave Hansen, Dean of Students, Melrose 110, (503-883-2253)
- ▢ Jeff Mackay, Assoc. Dean/Director of Housing, Melrose 110, (503-883-2436)
- ▢ Anne Hardin Ballard, Director of Career Services, Walker 124, (503-883-2442)
- ▢ Mike Dressel, Director of Campus Safety, Keck 4, (503-883-2602)
- ▢ Dr. Brenda DeVore Marshall, Title IX Officer, Renshaw Hall 212A, (503-883-2290)

You may choose to have a friend, advisor, professor or administrator assist you in filing a complaint. Sexual Assault Victim Advocates have been designated by the college to provide information about procedures and resources at Linfield and in the community. These individuals have been trained to assist you and can accompany you through the process should you choose to file a complaint. You may contact any of them directly. They are not protected by the legal definition of client/patient privilege, which does apply to professional counselors and clergy, but can give you information in person or over the phone. These individuals are listed on page 14 of this report.

If you wish, the College will attempt, where it is reasonably possible, to change the living and/or academic situation of the alleged victim or alleged perpetrator to avoid a continuation of contact between the individuals.

Sexual Assault Judicial Procedures are the same as noted in the Student Handbook, which apply to other alleged infraction of the Student Code of Conduct except that a specially trained College Judicial Council Sexual Assault Board will adjudicate your case, providing parallel procedures for both the alleged victim and alleged perpetrator.

The Hearing Process

If a complaint of sexual assault is filed with the College Judicial Council Sexual Assault Board, the process for adjudication is as follows. This procedure applies to alleged victims of sexual assault as well as alleged perpetrators of sexual assault.

NOTE: Until a determination of a violation has been reached, the word alleged is used to describe both the victim(s) and the perpetrator(s).

1. The alleged perpetrator(s) shall be notified by an appropriate official of the College that s/he is accused of violating the sexual assault policy.
2. The student(s) shall be notified that s/he may elect one of three courses of action:
 - a. The student(s) may admit the alleged violation and request, in writing, that the Dean of Students take what ever action seems appropriate.
 - b. The student(s) may admit the alleged violation, and request a hearing before the College Judicial Council Sexual Assault Board.
 - c. The student may deny the alleged violation, in which case a hearing will be held by the College Judicial Council Sexual Assault Board.
3. Hearings of sexual assault cases shall be subject to a special judicial selection process. In such cases scheduled to go to the College Judicial Council, the Dean of Students will meet independently with both the alleged victim(s) and the alleged perpetrator(s). Both sides will have the option to excuse any two College Judicial Council members from hearing this case. The Dean will then appoint a three-member hearing panel from the remaining College Judicial Council members not excused. If the Chair of the College Judicial Council is not a member of the College Judicial Council Sexual Assault Board, another faculty member will be designated as chair for the proceedings.
4. During the hearing, the alleged victim(s) and the alleged perpetrator(s) may be separated physically. Typically, a physical barrier may be used to eliminate any visual contact if requested by any party.
5. Both alleged victim and alleged perpetrator shall be entitled to an expeditious hearing of the case.
6. The hearing shall be of an informal nature and need not adhere to formal rules of procedure or technical rules of evidence followed by courts of law.

7. Following due notification prior to the hearing both the alleged victim and the alleged perpetrator shall be entitled to the following:
 - a. Written notification of the time and place of the hearing,
 - b. Written statement of the charges of sufficient specificity to enable the alleged perpetrator(s) to prepare a defense,
 - c. A copy of the procedures as outlined here.
8. Both the alleged victim(s) and the alleged perpetrator(s) shall be entitled to appear in person, to present his/her/their view of what took place to the judicial body, and may call witnesses in his/her/their behalf. Either of these persons may also elect not to appear before the judicial body. Should she/he elect not to appear, the hearing shall be held in his/her/their absence.
9. Both the alleged victim(s) and the alleged perpetrator(s) shall be entitled to assistance from any member of the College community: faculty, staff, or student. If a lawyer is to be consulted, such person may give any advice she/he believes pertinent, but she/he may not enter into the proceeding of the judicial body or attend the hearing.
10. Both the alleged victim(s) and the alleged perpetrator(s) shall be entitled to ask questions of the judicial body or any witness.
11. Both the alleged victim(s) and the alleged perpetrator(s) shall be entitled to refuse to answer questions.
12. A written record of the hearing shall be made and provided to the Dean of Students.
13. Both parties and all other non-members of the judicial body shall be excused when the council deliberates on its decision. That decision will be presented in writing to the Dean of Students, who will in turn notify both parties of the judicial decision. Notification of decision shall be accomplished by requesting that each party appear separately at the appointed time at the Dean's office. If either party does not appear at the appointed time, notification will be accomplished by mail.

Appeals

Any student having been accused of sexual assault or rape and having had a hearing before the College Judicial Council Sexual Assault Board may appeal the decision. The alleged victim(s) of such an offense also may appeal the decision. Any person wishing to appeal a decision of the College Judicial Council Sexual Assault Board must lodge a statement in writing to the Dean of Students. Such an appeal must be lodged within

seven days of notification of the original decision and must specify the reasons for which the appeal is made.

Guidelines for the College Judicial Council Sexual Assault Board Hearing

In order to provide equity and efficiency in the administration of judicial procedures, especially in light of the problems of continuity and consistency that are created by the annual turnover on the College Judicial Council, the following guidelines for the operation of the Council have been created. These guidelines should be interpreted in light of the philosophy and procedures stated above.

If there is more than one alleged victim or more than one alleged perpetrator for a specific incident, the cases may be adjudicated separately.

The hearing shall be conducted in accordance with the following general format.

1. The chairperson of the College Judicial Council Sexual Assault Board shall inform all parties involved of the procedure to be followed at the hearing.
2. The chairperson shall then read the charges against the alleged perpetrator and shall ask that individual if s/he understands the charges and whether or not s/he concurs with them. If the alleged perpetrator concurs, the College Judicial Council Sexual Assault Board shall then consider the charges as accurate and hear any information that the perpetrator may present in mitigation or explanation.
3. If the alleged perpetrator does not concur, the College Judicial Council Sexual Assault Board shall then hear the evidence in support of the charges. The alleged victim may present this or may ask a Sexual Assault Victim Advocate to do so in her/his behalf. After presentation of the evidence in support of the charges the alleged perpetrator shall have the opportunity to:
 - a. Present evidence in refutation of any or all charges,
 - b. Present any other relevant information
 - c. Question witnesses testifying in support of the charges.
4. Both the alleged victim (or her/his proxy) and the alleged perpetrator may ask questions of the College Judicial Council Sexual Assault Board members. Members may ask questions of the student charged as well as any witness testifying at the hearing
5. The students and all other non-members of the College Judicial Council Sexual Assault Board will be excused, except the Dean of Students, who is to be consulted concerning penalty.
6. The Judicial Council Sexual Assault Board will deliberate and formulate its findings and recommendations.

Findings and Recommendations

The standard of proof required in student discipline cases is based on the strength of credible evidence (in contrast to the standard of proof required in criminal matters which is defined as beyond a reasonable doubt).

After hearing a case, the Council Sexual Assault Board may decide as follows:

1. Not responsible for a violation: No violation of a regulation has been proved.
2. Responsible for the violation: A violation of a regulation has been proved. In this case, the Council may impose a number of sanctions, individually or in a combination, including:
 - a. Warning: an official reprimand in writing, delivered to the accused student and placed in the student's file;
 - b. Probation: a condition that stipulates that any further violations of regulations may result in a suspension. Length of probation will be specified;
 - c. Probation with terms: a condition that adds to regular probation stipulations that may deny the accused student certain privileges or requires certain action of him/her;
 - d. Recommendation to the President for suspension: separation from the College for a definite or indefinite period of time;
 - e. Recommendation to the President for dismissal: permanent separation from the College;
 - f. Other action that may seem appropriate for any given case.

Sanctions against groups include those listed above in a-f, and also deactivation, loss of all privileges, including college recognition, either temporarily or permanently.

Responsibilities of the Chairperson

The chairperson of the College Judicial Council Sexual Assault Board has the following responsibilities:

1. To notify both the alleged victim and the alleged perpetrator of charges brought and to provide each party with a copy of the College's Sexual Assault Policy and Procedures;
2. To make all arrangements for the hearing, including time, place, notification of persons involved, and a record of the hearings (Secretarial support will be provided by the executive secretary to the Dean of Students);

3. To decide all procedural matters during the hearing in accordance with established written guidelines and normal due process;
4. To control the conduct of the hearing with authority to exclude any person who refuses to comply with the rules or determinations of the chairperson;
5. To prepare of cause to be prepared in writing the findings and recommendations of the College Judicial Council Sexual Assault Board, and to deliver them to the Dean of Students within 24 hours of the hearing.

Post Hearings

The findings and recommendations of the College Judicial Council Sexual Assault Board will be presented in writing to the Dean of Students within 24 hours unless the decision is recommendation of suspension of the accused, which made to the President, again within a 24-hour period.

Confidentiality

Both the content and outcome of a hearing shall be considered confidential and no member of the College Judicial Council Sexual Assault Board shall discuss a student's role in an incident except with other members of the College Judicial Council Sexual Assault Board.

The right of the College community to knowledge of the work of the Council shall be met through the releases of summary outcomes of cases that do not mention the names of individuals.

In certain cases, the public nature or the violation of regulations or the student's own public admission of guilt may bring attention to the case, but this does not alter the confidentiality of the judicial proceedings.

President's Prerogative

As the final administrative authority for the College, the President has and must have the authority to act in emergencies without consultation with any other person or judiciary and to suspend any student who is acting in a manner which the President feels is contrary to and of a dangerous character to the College as an institution or to persons belonging to associated with the College Community.

Anti-harassment and Sexual Harassment Policy

Policy Statement

It is the policy of Linfield College to maintain a work and academic environment free from harassment for its employees, students, visitors, and vendors. Discriminatory harassment, including sexual harassment, is a violation of state and federal law. No form of discriminatory harassment, including sexual harassment, will be tolerated by Linfield College. Any and all complaints or allegations of harassment, including sexual harassment, will be investigated promptly. Appropriate, corrective action will be implemented based upon the result of the investigation in the event harassment in violation of this policy is found to have taken place.

As a college that prides itself on fostering academic freedom, including freedom of speech and freedom of conscience, Linfield especially recognizes these values insofar as the classroom and learning environment is concerned. Students and faculty should refer to the section “Anti-harassment Protection and Academic Freedom” in their respective policy handbooks for consideration of the importance of academic freedom, freedom of speech, and freedom of conscience.

Anti-retaliation Statement

Any form of retaliation against those who in good faith bring forward complaints or allegations, or who participate in an investigation of discrimination or harassment, is strictly prohibited.

False Allegations Made in Bad Faith

If an investigation reveals that a complainant, victim, or witness has made a knowingly false allegation in bad faith, disciplinary or other appropriate action against this person may be imposed.

Definition of Harassment

Harassment is verbal or physical conduct that demeans or shows hostility, or aversion, toward an individual because of his/her race, color, religion, sex, gender, national origin, age, sexual orientation, or disability, or that of his/her relatives, friends, or associates and that:

- ☐ Has the purpose or effect of creating an intimidating, hostile, or offensive working environment; or
- ☐ Has the purpose or effect of unreasonably interfering with an individual’s work performance; or
- ☐ Otherwise adversely affects an individual’s academic opportunities.

Harassing conduct includes, but is not limited to the following:

- ▢ Epithets, slurs, jokes, negative stereotyping or threatening, intimidating or hostile acts that relate to a person's race, color, religion, sex, gender, national origin, age, sexual orientation, or disability.
- ▢ Written graphic material which demeans or shows hostility or aversion toward an individual or group because of race, color, religion, sex, gender, national origin, age, sexual orientation, or disability and is posted on walls, bulletin boards, e-mail, or elsewhere on the college premises, or is circulated within the college.

Definition of Sexual Harassment

Civil Rights Laws define sexual harassment as: "unwelcome sexual advances, requests for sexual favors, and all other verbal or physical conduct of a sexual nature, from one of the opposite sex, or from one of the same sex" when:

- ▢ Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education.
- ▢ Submission to or rejection of such conduct by an individual is used as the basis for decisions affecting such individual's employment or education.
- ▢ Such behavior has the purpose or effect of unreasonably interfering with an individual's work or academic performance, or is so pervasive or severe that it creates an intimidating, hostile, or offensive environment.

The terms intimidating, hostile and offensive are interpreted according to legal standards as determined by the law, and are looked at from the viewpoint of a reasonable person in similar circumstances as the complaining party.

Counseling

The college recognizes that students may wish to seek counseling and discuss circumstances relating to possible harassment without initiating a complaint. Under these circumstances, students are encouraged to seek counseling at the Counseling Center in Walker 124 or the College Chaplain in Melrose 110. Portland Campus students may contact the Psychological Service Center. Employees may contact the 24-hour Employee Assistance Program at 1-800-654-9778.

State-licensed counselors and the college chaplain by state order are immune from being compelled to divulge confidences. Any communication with a state-licensed counselor or the college chaplain is not a complaint to the college and will remain confidential and will not result in an investigation.

Reporting a Complaint

If an individual believes that he or she is the victim of harassment or sexual harassment or retaliation, he or she is encouraged to report a complaint immediately. If the complaint is from a student making an allegation against a college employee then the student may either contact the Dean of Students Office, Dean of Faculty, or the Director of Human Resources. If the harassment is student to student, students are encouraged to report it to the Dean of Students Office or the Title IX Officer, at which time an investigation will begin.

When the allegation is against a college employee, the college has designated the Director of Human Resources to receive all employee complaints, verbal or written, of harassment on behalf of the college. An alternate choice for reporting a complaint is to contact the Dean of Faculty, the Dean of Students, or a department director, who will inform the Director of Human Resources.

Employees who become aware of potential harassment of others which may be in violation of this policy are encouraged to report such conduct. Supervisors have an obligation to immediately report any potential instances of harassment involving employees, students or others to the Director of Human Resources or other appropriate persons as indicated above. Once the college has knowledge of the complaint, the college is obligated to investigate the allegation.

Investigation Procedures

1. The Dean of Students, or his/her designee (in cases involving students) or the Director of Human Resources (in cases involving employees), is responsible for documenting the complaint and determining, with consultation as he or she deems appropriate, who will conduct the investigation. In the event the harassment allegations personally involve the director of human resources, the college will designate an alternate investigator.
2. The Dean of Students, the Director of Human Resources, or other designated investigator will provide both parties the opportunity to present their side of the incident. The investigation will include separate interviews with the complainant, the accused, and any other relevant witnesses as appropriate under the circumstances. The Director of Human Resources will consult, where appropriate, with the Vice President of charge of the accused employee's division to review the kinds of questions for both the accused and the complainant that might be specific to the circumstances of that division.
3. Before a final decision is made or corrective action is taken against the accused, a written summary of the allegations upon which the corrective action is based will be delivered to the accused for his/her opportunity to respond (within a

reasonable time to be determined by the Dean of Students, the Director of Human Resources, or designee) if he/she so chooses.

4. The Director of Human Resources or other designated investigator will consult with the Vice President (or designee) in charge of the accused employee's division prior to any corrective action against the accused. Corrective action, if any, against the accused will be determined based on the seriousness of the offense, the employee's prior history, and other relevant circumstances.
5. As appropriate during and following the investigation, the College will inform the students who have alleged harassment about the status of the investigation.
6. Upon resolution of the investigation, all investigative reports, notes, evidence, and records will be maintained within the student's file maintained in Student Affairs or within the Human Resources Department as needed to investigate and respond to other complaints, or as compelled to produce the files through the legal process.

Charges not substantiated by the investigation will be maintained in a general investigation file, kept under lock and key, with no record included in the accused employee's personnel file unless later proven to subsequent substantiated charges of harassment or retaliation. Documentation regarding disciplinary action taken as a result of a substantiated harassment complaint will be maintained in the employee's personnel file.

Confidentiality

In its own actions and the actions of its official representatives, the college will maintain the confidentiality of all harassment investigations to the extent possible, consistent with the college's need to conduct an adequate investigation and to take prompt corrective action to rectify any harassment in violation of this policy which is found to have taken place. However, the college cannot guarantee that confidentiality will be maintained by other employees or students who may need to be questioned about the allegation, or the parties directly involved in the investigation, although the college will advise all concerned to keep investigative matters confidential and not to discuss them elsewhere.

Corrective Action

Appropriate corrective action will be initiated whenever the evidence warrants it. Violation of Linfield College's anti-harassment or sexual harassment policy will subject a student to sanctions up to and including separation. Students against whom corrective action is taken may appeal to the College Judicial Board as outlined in the student handbook.

Violation of Linfield College's anti-harassment or sexual harassment policy will subject an employee to sanctions up to and including termination of employment. Employees

against whom corrective action is taken may appeal by following procedures outlines in the handbook or agreement appropriate to their employment status.

Campus Sex Crimes Prevention Act

The "Campus Sex Crimes Prevention Act" (CSCPA), which became federal law October 28, 2000, amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act. In addition to the Wetterling Act, CSCPA also amended the Jeanne Clery Act and the Family Education Privacy Act. These changes took effect October 28, 2002 and are a requirement within the annual security report.

CSCPA provides special requirements relating to the registration and community notification for sex offenders who are enrolled in, or work at, institutions of higher education. As provided in the Wetterling Act, any person required to register under a state offender program must also notify the state regarding each institution of higher education in which they are enrolled or at which they are employed.

Sex Offender Registry Information

Computerized sex offender information can be obtained through the Oregon State Police. This computerized database can access sex offender information by name, address, zip code or county.

Persons seeking information about registered sex offenders residing within a specific geographic area may contact the Oregon State Police Sex Offender Registration Unit in Salem, Oregon by phone at (503) 378-3720, Ext. 4429, or by mail:

Oregon State Police
SOR Unit
255 Capitol St. NE
4th Floor, Salem, OR 97310

The requestor will be asked to provide the zip code(s) of the area for which they are seeking the names of registered offenders. A list of all registered sex offenders residing within the specific zip code(s) will be mailed to the requestor.

In addition, a searchable Internet database is available at <http://sexoffenders.oregon.gov>

Linfield College Sex Offender Protocol

The Campus Sex Crimes Prevention Act, and related federal and Oregon laws, provide special requirements relating to registration and community notification for sex offenders who are enrolled in or work at institutions of higher education.

In general, any person required to register under a sex offender registration program must inform the Oregon State Police when that person is employed or is a student at any institution of higher education in Oregon. The State Police will notify campus security whenever it receives such information. In addition, under certain circumstances, community corrections personnel are required to provide notice regarding registered sexual offenders in the local community.

Statement of Sex Offender Protocol

Linfield wants its campuses to be a safe setting in which to learn, live and work. To safeguard the well being of its campus communities, this protocol specifies how Linfield will respond when notified that a registered sex offender is employed by or enrolled at the College. If warranted by the particular facts of any such notification, the College may modify any aspect of this protocol, which will also apply to the extent possible when the College is informed of any registered sex offender's presence on campus.

A. Registered Predatory Sex Offender Protocol

Registered predatory sex offenders are prohibited from entering upon Linfield property, using any Linfield facility or attending any Linfield event, regardless of whether the property, facility or event is open to members of the Linfield community, including family members of the Linfield community and/or the general public.

B. Registered Sex Offender Protocol

1. When a student or employee is identified as a registered sex offender, but has not been designated as a predatory offender, an appropriate College representative will consult with the Oregon State Police Sex Offender Unit and the sex offender's parole officer, if any, in order to ascertain the level of risk to the campus community posed by the student or employee and to determine if a plan to manage such risk can be developed.
2. In assessing the level of risk and in developing the College's action regarding the individual, the following factors shall be considered:
 - a. The risk assessment and recommendations of the sex offender's parole officer.
 - b. The interests of the campus community in maintaining a safe learning, living and working environment versus the privacy needs of the individual.

- c. The venue of the offender's education program or work assignment (e.g., whether the registered sex offender would have close contact with any individuals in a private setting).
 - d. Other factors applicable to the individual sex offender, and the work, academic and/or living environment.
- 3. Subject to the development of a plan for managing risk, as a condition of continued student enrollment and/or employment, the registered sex offender will be required to enter into a Behavior Contract with the College.
- 4. The Dean of Faculty, the Vice President for Student Services and/or the Director of Campus Safety may work with other appropriate departments on campus if notification is considered necessary. Depending on the circumstances, the following may be included in the notification process: the President, the Academic Deans, individual faculty members, the Director of Housing, the Director of Counseling, the Director of the Student Health Center, the Director of Student Activities, the Vice President for Finance and Administration, the Director of Admissions, persons serving as direct supervisors of the sex offender, and other faculty and staff as necessary. Information which may be disclosed includes, but is not limited to, the person's name and address; a physical description of the person; the type(s) of vehicle(s) that the person is known to drive; any conditions or restrictions placed upon the person's probation, parole, post-prison supervision or conditional release; a description of the person's type of offense; a current photograph of the person; and the name and telephone number of the person's parole and probation officer.
- 5. The registered sex offender's compliance with the terms of the Behavior Contract will be reviewed on a regular basis as determined by the College. At any time, the College may modify the Behavior Contract (for example, to address changes in a student's course schedule, residential life assignment, or an employee's job assignments). Further appropriate notification(s) will be made if necessary.
- 6. A copy of the Behavior Contract will be forwarded to the appropriate parole officer and the Director of Linfield Campus Safety.

Access to College Facilities

Academic Facilities

Linfield's academic buildings and facilities are open to students, staff, faculty and guests during normal business hours. Facilities are secured at all other times, unless for scheduled college approved events. Most academic facilities are equipped with a computerized card access system controlled by Linfield Campus Safety. After-hours access to these facilities is granted to individuals with prior written authorization from the applicable academic departments.

Certain facilities, such as the chemistry and biology laboratories, are secured by the automated system at all times. Access to these areas is granted to authorized faculty, staff, and students, and during class times only.

Residential Facilities

All Linfield residence halls are equipped with an automated card access control system. Residents and authorized staff have 24-hour access via this computerized system. All students have residence hall access during limited hours only. Guests and other visitors may visit residence halls as long as a member of the Linfield community has authorized their visit. Exterior doors to student residence halls remain locked 24 hours a day.

The Hewlett Packard Apartments are equipped with automated card access. Only residents of the individual apartments and authorized staff have 24-hour access. All other Suburb Housing facilities have standard locks and keys. In the suburbs, the responsibility for securing individual residences falls to the student/renters. Students must meet certain criteria before becoming eligible for suburb housing.

Maintenance of College Properties

College facilities and landscaping are maintained so as to minimize hazardous conditions. Campus Safety officers, as part of their general patrol procedure, will generate a work order to the Physical Plant when they note any defective lighting or unsafe condition on campus. Students, faculty, and staff are also encouraged to report any safety or security concern to the Safety Department.

Crime Prevention Education

Sexual assault prevention and education programs

Consent Awareness Training Squad (C.A.T.S.)

C.A.T.S. is a program whose goals are to increase awareness about sexual assault and to educate the campus community about what Linfield students can do to develop healthier relationships. Participation in this program includes 30 hours of training during spring semester, a two-hour review session before school starts in fall, and co-leading a Freshman Colloquium session on Sexual Assault Prevention during New Student Orientation.

Sexual Assault Task Force

The Sexual Assault Task Force consists of Linfield students, staff, and faculty that meet on a monthly basis to discuss issues surrounding sexual assault.

General safety and crime prevention programs

Campus Safety Escort Service

If at any time students feel unsafe walking across campus alone, especially after dark, they can call Campus Safety for an escort.

Running Safety Kit

Three Running Safety Kits are available to check out at the Campus Safety office. The kits are fanny packs containing a flashlight, whistle, and self-defense spray which students may use to help stay safe while walking, jogging or running around campus.

Self-Defense Class

Linfield Campus Safety plans to hold at least one self-defense class for students each semester. Details about the class will be published when available.

Call Boxes

All residence halls are equipped with yellow Emergency call boxes, and Blue Light Emergency call stations are located at different location on campus. Pushing the red "Emergency" button on either of these devices will immediately connect you with the Campus Safety Office.

Additional crime prevention tips and educational materials are available on the Linfield Campus Safety website at www.linfield.edu/safety/index.php

Security and Crime Awareness

Timely Warnings

In the event a situation arises, either on or off campus, that constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued via email and/or campus voicemail. The responsibility for deciding if a timely warning is required lies with the President of the College, Vice President of Finance and Administration, the Dean of Students, the Associate Dean of Students, and the Director of Campus Safety.

Daily Crime Log

Linfield Campus Safety maintains a Crime Log that records, by date the crime was reported, all crimes and serious incidents that occur on campus, on non-campus properties, on public property, or within the Campus Safety patrol jurisdiction.

The Crime Log includes the nature, date, time, and general location of crimes reported to the Campus Safety Department, as well as the disposition of the complaint, if the information is known at the time the data is entered into the log. Specific incidents are entered within two business days of the initial report. Linfield Campus Safety reserves the right to exclude reports or specific information from the Crime Log in certain circumstances.

The Crime Log is available for inspection by the general public at the Campus Safety Office.

Annual Security Report

This Annual Security Report is prepared to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared by the Linfield Campus Safety Department, in cooperation with local law enforcement agencies, and the Linfield Student Services Office.

The Annual Security Report is published online and the web address is made available to all current students and employees of the college. Paper copies of the report are available in the Linfield Campus Safety office, upon request. Prospective students may request a copy of the report at the Admissions office; prospective employees may request a copy at the Human Resources office.

Clery Crime Statistics

Definitions of reportable crimes

Criminal Homicide

- **Murder and non-negligent manslaughter.** The willful (and non-negligent) killing of one human being by another.
- **Negligent manslaughter.** The killing of another person through gross negligence.

Forcible sex offenses

- **Forcible rape.** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity.
- **Forcible sodomy.** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity.
- **Sexual assault with an object.** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity.
- **Forcible fondling.** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity.

Non-forcible sex offenses

- **Incest.** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory rape.** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by threat of force or violence and/or by putting the victim in fear.

Aggravated assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

The unlawful entry of a structure to commit a felony or a theft. This definition also includes unlawful entry with intent to commit a larceny or a felony, breaking and entering with the intent to commit a larceny, and all attempts to commit any of these acts.

Motor vehicle theft

The theft or attempted theft of a motor vehicle. Motor vehicle theft also qualifies when a vehicle is taken by a person not having lawful access, even if the vehicle is later abandoned, including cases of joyriding.

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Other offenses

- **Liquor law violations.** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Including, but not limited to, the manufacture, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; furnishing liquor to a minor; underage possession; and attempts to commit any of the above.
- **Drug law violations.** The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.
- **Illegal weapons possession.** The violation of laws or ordinances prohibiting

the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. This classification includes, but is not limited to, the manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; using, manufacturing, etc., of silencers, and attempts to commit any of the above.

Clery Crime Statistics

McMinnville Campus

	All On-Campus Property			On-Campus Residences			Public Property		
	2005	2006	2007	2005	2006	2007	2005	2006	2007
Murder/Non-Negligent Homicide	0	0	0	0	0	0	0	0	0
Negligent Homicide	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	3	5	1	3	3	1	2	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	1
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	13	0	9	1	0	2	0	0	0
Motor Vehicle Theft	0	0	1	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

Liquor Law Violations/Referrals	207	134	86	207	134	72	9	0	0
Liquor Law Arrests	17	19	3	13	5	2	1	0	2

Drug Law Violations/Referrals	10	14	11	1	10	11	4	0	0
Drug Law Arrests	1	4	1	1	1	0	0	0	0

Weapons Law Violations/Referrals	1	0	0	0	1	0	1	0	0
Weapons Law Arrests	0	1	1	0	0	1	0	0	0

No hate crimes were reported for 2005, 2006, or 2007.

Note that the statistics for On-Campus Residences are a subset of the information for On-Campus Property, and are included within those statistics.

Clery Crime Statistics

Portland Campus

	All On-Campus Property			On-Campus Residences			Public Property		
	2005	2006	2007	2005	2006	2007	2005	2006	2007
Murder/Non-Negligent Homicide	0	0	0	0	0	0	0	0	0
Negligent Homicide	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0
Robbery	1	1	0	1	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	1	0	0	1	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0

Liquor Law Violations/ Judicial Referrals	0	0	1	0	0	1	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0

Drug Law Violations/ Judicial Referrals	0	0	0	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0	0	0	0

Weapons Law Violations/ Judicial Referrals	0	0	0	0	0	0	0	0	0
Weapons Law Arrests	0	0	0	0	0	0	0	0	0

No hate crimes were reported for 2005, 2006, or 2007.

Note that the statistics for On-Campus Residences are a subset of the information for On-Campus Property, and are included within those statistics.

Clery Crime Statistics

Adult Degree Program

	All On-Campus Property			Public Property		
	2005	2006	2007	2005	2006	2007
Murder/Non-Negligent Homicide	0	0	0	0	0	0
Negligent Homicide	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0
Sex Offenses, Non-Forcible	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0

Liquor Law Violations/Referrals	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0

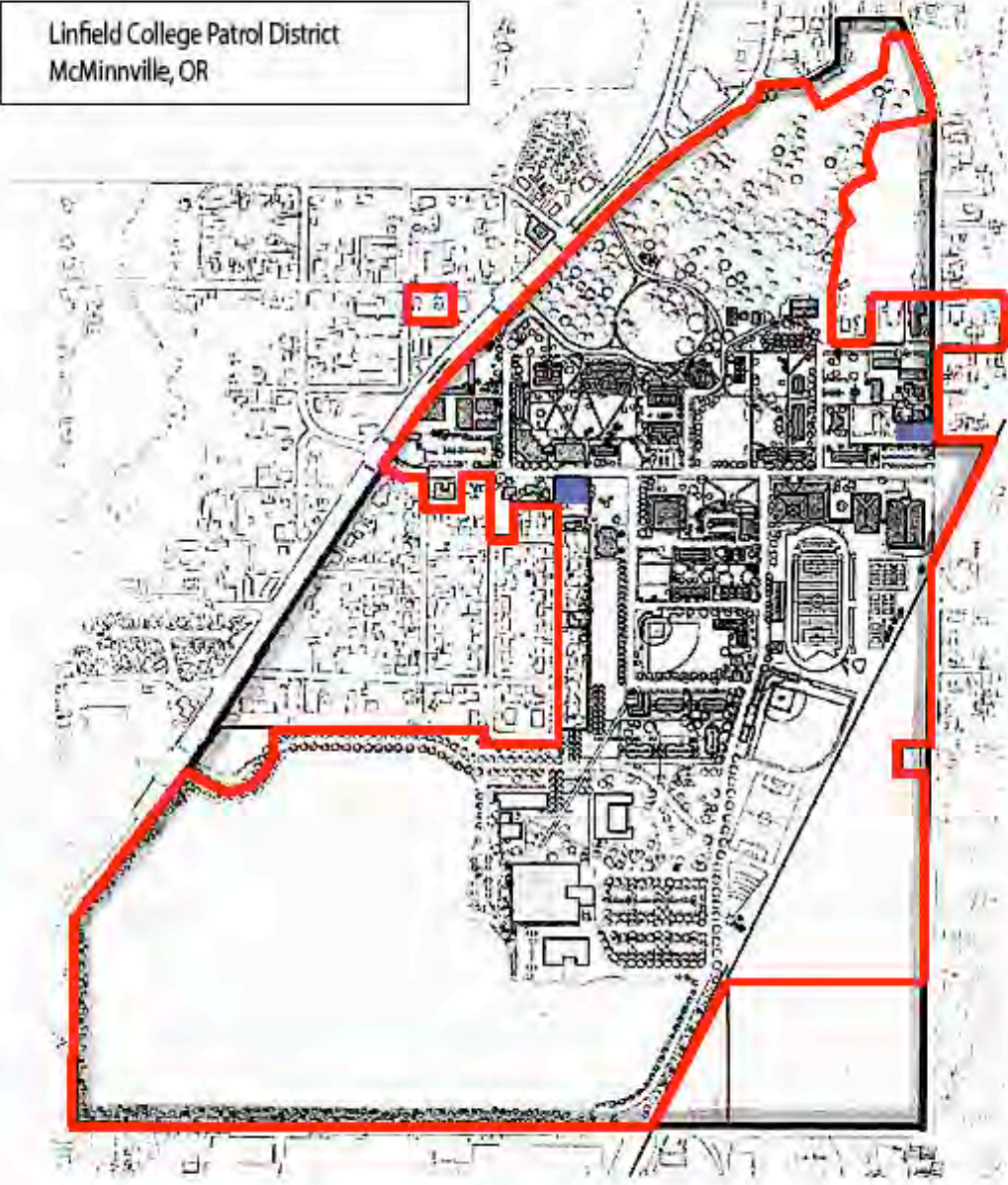
Drug Law Violations/Referrals	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0

Weapons Law Violations/Referrals	0	0	0	0	0	0
Weapons Law Arrests	0	0	0	0	0	0

No hate crimes were reported for 2005, 2006, or 2007.

Note that the Adult Degree Program does not include residential facilities.

McMinnville Campus Patrol District Map



McMinnville Patrol District Map Legend

The red line determines the perimeter of campus and defines LCS patrol area. LCS will patrol within the red line regularly, respond to calls for assistance, and report crime statistics as 'on campus' from within the same boundary.

The red line begins on the upper northwest at the intersection of Cows Street and Baker St (Hwy 99W), and continues south and westerly, following Baker St. until it encounters the intersection of Hwy 99 and Linfield Avenue. At Linfield Ave., the line turns east and runs to Gillorr Street, where it turns south for approximately one half block to encompass a college owned four-plex, then turns north back to Linfield Ave. It continues easterly past the next parcel until it meets the lot on which the Linfield Admissions Office resides. There it turns south for one block in distance, then turns easterly along Aspen Way to encompass the Linfield Admissions office and the Linfield Emmaus House on Melrose Avenue.

The line turns south to encompass 1220 Melrose Ave, then East to include the Upward Bound Office. It turns south at this point running along a fence line between Melrose Ave. and Renshaw Ave. until it encounters a corner in the fence, turning westward between W. Linke Street and Keck Drive. It runs west at that point until it encounters the rear boundary of the McMinnville Market Center. It there turns south and follows Keck Drive until it rejoins Hwy 99W. At that intersection it turns south and continues until Hwy 99W (Baker Street) turns sharply south. The line continues south then until the intersection of Hwy 99W and Booth Bend Road. At that intersection, the line turns to east, following Booth Bend until the point where it is bisected by railroad tracks operated by Willamette and Pacific Railroad. There it turns north easterly, then east and shares the boundary with property owned by McMinnville School District #40.

At the point where the line meets South Davis street, it turns to follow Davis north, with a cutout around a parcel of land just north of Debbie Street. Continuing north on Davis Street, the line crosses the rail line again and angles north easterly following the perimeter of Linfield's Davis St. parking lot until it rejoins South Davis St. From there, it follows South Davis street northerly turning east at College Avenue. At the intersection of Ford Street and College Avenue, the boundary turns north then west, encompassing the properties occupied by Kappa Sigma, Pi Kappa Alpha and Theta Chi fraternities. The boundary continues west across South Davis Street to encompass Potter Hall and the Delta Psi Delta fraternity. At College Avenue it turns west until it meets Cows Street, where it turns north again. The line continues north into the Cozine Creek area, where it angles north easterly, roughly following the creek, to the point where the creek passes beneath South Davis Street. There it bends north following South Davis Street to a point just north of the Davis Street Bridge. Here it turns right and runs south-westerly through the north side of the Cozine Creek area until it joins Cows Street at the intersection of Cows and Baker Streets.

There is also an 'island' of property at the intersection of Edmunston Street and Drumwood Street that encompasses the Legacy Apartments. This island is also

considered part of the campus. Also, on Melrose Avenue there is an 'island' of property owned by Linfield at 1220 Melrose Ave. which is considered part of Linfield Campus.

There are two 'islands' of property within the Linfield Patrol District that are not College property, and are not patrolled by Linfield Campus Safety. These areas are marked by blue squares on the map. One such building is located at the intersection of Linfield and Melrose Avenues; the other is located at Chandler Avenue and Davis Street.