

Summary: February 12, 2008 meeting of the Accreditation Steering Committee

PRESENT: Liz Atkinson, Jennifer Ballard (staff), Greg Copeland, Pam Jacklin, Chris Keaveney, Brenda Marshall, Bill Millar, Dan Preston, Barbara Seidman, Jeff Summers, Pam Wheeler.

NEXT MEETING/SPRING MEETING SCHEDULE

FEBRUARY 19--5:30 till 7:30 p.m. (dinner meetings resume)

Standard 3 (and carry-over if needed)

OTHER IMPORTANT DATES

MARCH 31: Posting of first public draft for Linfield community

EARLY APRIL: Linfield community reviews draft

MINUTES OF LAST MEETING

Feb. 8 minutes not yet available.

Standard 7 draft review

Tables (required tables as specified in standard) are in progress. College Relations has reviewed.

7.D.1 Does not fully describe the development process. Needs evidence to support the assertion that it is ethical and professional. Consider including a comparison of 1998 to now – show some tables – where we were then, where we are now. How does the mission – plan – budget – assess process work with fundraising?

7.B.6 Describe that Linfield's unfunded financial aid (discount) has been relatively stable over 10 years (31% to 35%)... quite a feat for an institution of this type. (Linfield is considering raising the discount rate in tandem with a tuition increase – does that negate highlighting the stable discount? But note that if Linfield makes that decision it will be a strategic, deliberate decision.)

7.A.2 Cite the various strategic plans. The college has developed a 3 year model, but it is not fully implemented. Having approved the last strategic plan, the college will be better able implement the model. Include Planning Council role. Add some information on the linking of McMinnville and Portland budgets.

7.A.3 Add an outline of the entire budget process.

7.A.4 Add the Planning Council.

Summary: February 12, 2008 meeting of the Accreditation Steering Committee

7.B.2 Add some evidence. Are there some standard ratios to describe how indebted/not indebted we are (esp. relative to other schools, PACCON)? Explain the revenue-generating associations of the debt we've taken on. Even non-revenue associated projects (steam plan, for example) have revenue implications (energy savings).