

ONLINE RN TO BSN PROGRAM LINFIELD COLLEGE ADULT DEGREE PROGRAM



Booklet Contents

- RN to BSN Program Overview
- Getting Started Checklist
- Curriculum Plans for RN-BSN Students
- Course Selection Guide
- Courses in the Nursing Major
- Program Costs & Financial Aid



Where you earn your degree matters.

ONLINE RN TO BSN PROGRAM OF STUDY OVERVIEW

WHAT IS THE ONLINE RN to BSN PROGRAM?

The Online RN to BSN Program of study is Linfield College's BSN degree completion program for registered nurses. It is provided by the Linfield-Good Samaritan School of Nursing in partnership with the Linfield Adult Degree Program. The curriculum is based on the high quality on-campus Bachelor of Science in Nursing (BSN) degree established in 1982. We offer a visionary, innovative and holistic program that focuses on diverse populations, provided wherever health care occurs in the community.

WHY CHOOSE LINFIELD COLLEGE?

Established in 1858, Linfield is one of the first colleges in the Pacific Northwest, providing an anchor for higher education in the region. Linfield has consistently earned high rankings by such organizations as U.S. News and World Report's "America's Best Colleges," Barron's Guide and The Princeton Review. Linfield pioneered online education in the Pacific Northwest and now serves a virtual learning community of adult students plugged in from around the globe.

The advantages of Linfield's Adult Degree Program are:

- Desirable faculty to student ratio
- Convenient methods of class delivery
- Affordable tuition comparable to public universities and below that of many private schools
- Academic advising support and financial aid assistance
- Online academic tutoring services
- Superior research and library assistance
- Career planning assistance

WHY IS COMPLETING THE BSN DEGREE IMPORTANT?

BSN-prepared nurses advance the profession of nursing, improve the quality of patient care, and contribute to the wellbeing of our communities. Your reasons for earning the BSN will vary. You may be ready to take on more responsibility, pursue positions that require the BSN, increase your compensation, or prepare for graduate school. The RN to BSN program of study can help prepare you for all of these, and you won't have to wait until graduation to put your new perspective to work. Linfield's innovative community-based nursing curriculum provides opportunities to practice leadership and management skills in your community and to explore evidence-based nursing practice within a global framework. You and your employer will notice a difference.

AM I ELIGIBLE?

You are eligible for admission to the program if:

- You are a registered nurse with an unencumbered RN license
- You have a 2.75 grade point average in prerequisite and Linfield Curriculum (LC) courses
- Your most recent supervisor or nursing faculty will provide a letter of reference that addresses **critical thinking and communication skills, professional behavior, and motivation to learn.**

IS THE PROGRAM ACCREDITED?

The Linfield-Good Samaritan School of Nursing is approved by the Oregon State Board of Nursing and accredited by the Commission on Collegiate Nursing Education (CCNE). Linfield College is accredited by the Northwest Commission on Colleges and Universities.

WHAT IS THE ONLINE LEARNING FORMAT LIKE?

Online courses are perfect for RNs with schedules that demand flexibility. Courses offered over the web will require you to post assignments by a certain time each week. You can do most of the work on your own schedule. You will have separate links for submitting homework, group discussion, and personal communication with your instructor. With internet access you can work from anywhere. Expect to spend the same amount of time in an online class as you would in a face-to-face class, and adhere to similar assignment deadlines.

CAN I TAKE MY ENTIRE PROGRAM OF STUDY ONLINE?

All nursing courses and general education courses are taught online. Each RN-BSN student will carry out a clinical experience in NURS 475 Integrated Experiential Learning IV, tailored to your learning and professional growth that may be arranged wherever you hold an unencumbered RN license. The clinical experience may also be carried out internationally through an approved agency, and requires a minimum of six months notice for advanced planning.

CAN I COUNT MY PRIOR COLLEGE COURSES?

You can transfer in a maximum of 72 semester credits (108 quarter credits) from community colleges, and in addition, most credits from four-year institutions with a grade of C or higher. Courses with grades of C- and below will not transfer. All institutions must be regionally accredited. Nursing credits completed in your associate degree or hospital-based diploma program are considered separately from transfer credits.

HOW DO I EARN CREDIT FOR MY PRIOR NURSING EDUCATION?

With the successful completion of NURS 309, you will be awarded 32 semester credits of Linfield nursing coursework. Linfield has an fee of \$40.00 per credit for the Credit for Prior Learning Award, totaling \$1,280. You receive a billing statement when the credits have been added to your transcript and will have the entire next semester to pay the fee.

WHEN & HOW DO I APPLY?

- First contact the Adult Degree Program Enrollment Specialist or a Linfield Academic Advisor to get answers to your questions and information regarding prerequisites. To look up course equivalencies for schools in the region, see Transfer Guide for RN to BSN Prerequisites at http://www.linfield.edu/dce/assets/files/rn-to-bsn/rntobsn_equivalencies.pdf. The Enrollment Specialist, Gloria Flower, can be reached by email at gflower@linfield.edu or by phone at 503-287-3191.
- Apply online at <https://www.linfield.edu/secure/dceapp.php>. Send official transcripts and one letter of reference to Linfield College Adult Degree Program, 900 SE Baker St., McMinnville, OR 97128. The letter of reference may also be scanned and emailed to John Gallagher, Associate Registrar, at jgallag@linfield.edu.
- Preference will be given to applications for the spring cohort that are received by December 1 and by July 1 for the fall cohort. If you are enrolled in a prerequisite course at a college other than Linfield during the term that you apply, you must provide an additional official transcript at term's end.
- When admitted to the Nursing major and before registering for NURS 309, you are required to complete the criminal background check and to submit the Health Passport documents found at <http://www.linfield.edu/dce/rn-bsn-passport.html> to Alex Asbury, Administrative Assistant, Portland Campus Operations, Linfield-Good Samaritan School of Nursing, 2255 NW Northrup St., Portland, OR 97210. You may also scan the Health Passport documents and email them to aasbury@linfield.edu, for send by FAX to 503-413-7280.
- The [Getting Started Checklist](#) will take you step by step from applying for admission to logging in to your first online course. Use it to keep track of your progress.

WHAT IS A COHORT?

A cohort is a group of students who take the nursing courses together after completing the prerequisites. A new cohort begins each fall and spring semester. Joining a cohort will depend on your completion of the nursing prerequisites.

HOW LONG DOES IT TAKE TO COMPLETE THE RN TO BSN PROGRAM OF STUDY?

The nursing program of study is designed with a progression plan of three consecutive semesters, that you may begin in fall or spring. Non-nursing courses in the general education known as the Linfield Curriculum may be completed prior to the nursing courses, concurrently while completing the nursing courses, or after completing the nursing courses. Part-time and full-time enrollment plans are both available. Graduation occurs when you have completed the nursing courses and the general education courses. Students with a full-time class schedule may graduate in 12 months. Those following a part-time class schedule may graduate in 15 to 18 months. Class schedules at a slower pace are available.

WHAT ARE THE PREREQUISITES AND THE GRADUATION REQUIREMENTS?

The prerequisites, cover nine areas of knowledge and are required before enrolling in the Linfield nursing courses. The Linfield Adult Degree Program provides all of the BSN prerequisites online except for Anatomy & Physiology and Microbiology. See Transfer Guide for RN to BSN Prerequisites at http://www.linfield.edu/dce/assets/files/rn-to-bsn/rntobsn_equivalencies.pdf. In addition to the prerequisites and the nursing courses, each student will complete non-nursing courses in six general education areas. Linfield provides a choice of online courses in the six general education areas. You also can meet requirements with courses from regionally accredited community colleges or other four year colleges and universities. Overall, 125 semester credits are required for a bachelor's degree, a minimum of 30 of these credits must be earned at Linfield for a first bachelor's degree. For a second bachelor's degree, the general education requirements are waived and a total of 35 Linfield credits are required.

CAN I CONTINUE TO WORK FULL-TIME?

The majority of students in the program are fully employed RNs. They report that integrating an academic program into their clinical practice is demanding at times but doable. The online nature of the program allows you the flexibility to work varying schedules.

ACCREDITATION MEANS EXCELLENCE

Accreditation recognizes colleges and universities for performance, integrity, and quality in meeting the confidence of the public.

Addresses of Accrediting Bodies

Oregon State Board of Nursing
17938 SW Upper Boones Ferry Rd.
Portland, Oregon 97224-7012
Phone: 971-673-0685
www.oregon.gov/OSBN

Commission on Collegiate Nursing Education
One Dupont Circle, NW Suite 530
Washington, DC 20036-1120
Phone: 202-463-6930
<http://www.aacn.nche.edu/contact>

Northwest Commission on Colleges and Universities
8060 165th Avenue NE Suite 100
Redmond, WA 98052
Phone: 425-558-4224
www.nwccu.org



GETTING STARTED CHECKLIST

This checklist will take you step-by-step through the process of getting started at Linfield College Adult Degree Program from applying for admission, to logging in to your first online course. Use it to keep track of your progress

1. Review our Degrees and Certificates to decide what's right for you..
2. Submit your application online at www.linfield.edu/secure/dceapp.php. Applications are accepted year-round. Veterans and Service Members on Active Duty or in the Reserves apply for free. Linfield College alumni may submit an Alumni Application Fee Waiver recommending you for admission, and you apply for free www.linfield.edu/dce/fee-waiver.html
3. Request an official copy of your transcripts from all accredited colleges and universities where you have earned credit. Mail to:

Linfield College, Adult Degree Program
900 SE Baker St.
McMinnville, OR 97128-6894

If you have not completed college credits, an official copy of your high school diploma or GED is required. You will receive an admission letter and Transfer Credit Evaluation showing your credits awarded.

4. RN to BSN applicants only: Submit one letter of reference from your most recent supervisor or nursing faculty. The letter should address critical thinking and communication skills, professional behavior, and motivation to learn. Mail to the same address as for the official transcripts.
5. For evaluation of additional credits where applicable request an official transcript to be sent to: Linfield College ADP, at the above address. Service members and veterans send a copy of your SMART or AARTS record. For College Level Exam Program (CLEP), send an official transcript of CLEP scores. For American Council on Education (ACE) accredited training programs completed through your employer or professional organization, request an official ACE transcript.
6. Set up your Linfield computer (CatNet) account at www.linfield.edu/dce/computer-accounts.html, after you receive an email from ADP acknowledging receipt of your application. Using your CatNet account, you can log in to WebAdvisor to see when your transcripts have been received. The Adult Degree Program and the financial aid office will communicate with you using your CatNet account. You may forward your WebMail to your personal (non-Linfield) email account. Using your CatNet account, you will be able to view your class schedule in WebAdvisor at www.linfield.edu/dce/webadvisor-account.html, login to your online courses, track your progress to graduation, and view your grades. Be sure to select DCE as your campus regardless of where you attend, and Student as your account type.
7. Determine how you will pay for your classes. Many employers, as well as the U.S. military, offer tuition benefits. Contact your human resources department to determine the level of tuition benefit available to you. Linfield offers a Deferred Payment Plan, which allows you to pay tuition and fees in three installments each semester. Forms are available here www.linfield.edu/dce/payments.html. Scholarship workshops are offered by Linfield to provide training for how to search for and win college scholarships.

GETTING STARTED CHECKLIST (Cont.)

8. Financial aid is available to all eligible degree and certificate-seeking students at Linfield College. Grants and loans are available for students who take 6 or more credits each semester. Visit the financial aid web page. See “Steps to Successfully Complete your Financial Aid,” www.linfield.edu/dce/aid-steps.html. Complete the Free Application for Federal Student Aid (FAFSA) using Linfield College code 003198 and submit the Linfield Application for Financial Aid (LAFA). Schedule an appointment with your academic advisor to map out an academic plan of courses, in order for the financial aid office to determine your need. For further assistance, call the financial aid office at 503-883-2225 or 888-471-2225.
9. When you apply you are assigned an Academic Advisor. Your advisor will be your guide and mentor through your degree or certificate program at Linfield. Contact your Academic Advisor to develop an academic plan of courses. The academic plan builds on your Transfer Credit Evaluation.
10. You will register for courses before each semester. You may register for Fall and Winter classes at the same time so that financial aid will cover both in your award. Information about registering online through WebAdvisor and using the Registration Form is found at www.linfield.edu/dce/online-registration.html. If you are using financial aid, the deferred payment plan, or veterans benefits, you are required to complete and sign the Registration Form. FAX the Registration Form to 503-883-2369. When paying tuition and fees with Visa or MasterCard, you may register for classes on WebAdvisor. You can register for courses during a registration period, before you have received an admission letter, although you may be asked to document completion of prerequisites. If you have questions regarding registration, please contact the Adult Degree Program home office at 800-452-4176 or 503-883-2447, or by email at dce@linfield.edu.
11. Order your textbooks online through the Linfield College bookstore at www.linfieldbookstore.com or fax the order form inside the current class schedule to the bookstore FAX number, 503-883-2454. The Linfield bookstore ships books directly to you.
12. After you have registered for an online course, you will have access to your online classroom starting the Wednesday before classes are scheduled to begin. Winter courses will be accessible the day before the Christmas/New Year holiday break begins. Use your CatNet login and password. The actual class will start as noted in the Adult Degree Program Class Schedule. If you are having login problems or do not see your classes in the Course List box, call the ADP home office or email dce@linfield.edu.
13. Plan to attend the Free Tutorial for new online users to learn about Blackboard Learn (BBLearn). This online demonstration class meets on both the McMinnville and Portland campuses near the start of each semester. Strategies for successful online learning will be discussed. You may participate online in the McMinnville class through a simulcast. Email dce@linfield.edu to reserve your spot. Login information will be provided prior to the class for online participants. A self-paced tutorial is also available in Blackboard Learn. After registering for classes you will be able to log into BBLearn following the instructions provided on the ADP webpage.

CURRICULUM PLANS FOR RN TO BSN STUDENTS

Students who are admitted to the Linfield College RN to BSN Program and have completed the nursing prerequisites may begin the nursing courses in September for fall semester or in February for spring semester.

Linfield-Good Samaritan School of Nursing implemented a revised curriculum in fall of 2011. Since our last curriculum update, health care, nursing practice, and educational theory have changed significantly. In addition, the new AACN Essentials of Baccalaureate Education for Professional Nursing Practice have placed an increased emphasis on quality, safety, technology, and health care reform which required careful examination of our current program.

Part-Time Curriculum Plan

Semester 1: Foundations for Community Based Nursing Practice	Credits
NURS 309: Transition to Professional Nursing Practice (offered Fall/Spring)	6
NURS 315: Professional Communication in Diverse Communities (offered Fall/Spring)	2
Semester 2: Stewardship of Health	
NURS 320: Scholarship of Nursing (offered Spring/Summer)	3
NURS 460: Population-based Nursing in a Multicultural and Global Society (offered Spring/Summer)	2
NURS 470: Leading and Managing in Nursing (offered Spring/Summer)	3
Semester 3: Stewardship of Health Experiential Learning	
NURS 475: Integrated Experiential Learning IV (offered Summer/Fall)	8

Full-Time Curriculum Plan

Semester 1: Foundations for Community Based Nursing Practice	Credits
NURS 309: Transition to Professional Nursing Practice (offered Fall/Spring)	6
NURS 315: Professional Communication in Diverse Communities (offered Fall/Spring)	2
Non-nursing course in general education	4
Semester 2: Stewardship of Health	
NURS 320: Scholarship of Nursing (offered Spring/Summer)	3
NURS 460: Population-based Nursing in a Multicultural and Global Society (offered Spring/Summer)	2
NURS 470: Leading and Managing in Nursing (offered Spring/Summer)	3
Non-nursing course in general education	4
Semester 3: Stewardship of Health Experiential Learning	
NURS 475: Integrated Experiential Learning IV (offered Summer/Fall)	8
Non-nursing course in general education	4

NOTES:

1. Prior learning credits will be 32 nursing credits awarded after the completion of NURS 309.
2. To meet BSN graduation requirements for one's first baccalaureate degree a total of 125 semester credits are required, including a minimum of 30 credits from Linfield. For a second baccalaureate degree, the general education requirements are waived and a total of 35 credits from Linfield are required.
3. Prerequisites completed at Linfield count as Linfield College credits.
4. NURS 475 includes clinical components that may be arranged where you are licensed.
5. General Education courses in the Linfield Curriculum may be taken any semester.
6. Class schedules are available to be completed at a slower pace. Contact your advisor to discuss.



COURSE SELECTION GUIDE FOR RN TO BSN STUDENTS

Based on 2011 - 2012 Linfield Catalog

Prerequisites and General Education courses are offered online by the Adult Degree Program, with the exception of Anatomy & Physiology and Microbiology. You may be admitted to Linfield College prior to completing all of the prerequisites, but they must be completed before joining a cohort and enrolling in NURS 309.

BSN PREREQUISITE COURSES	LINFIELD COURSES
Writing- one or more courses totaling minimum of 6 quarter credits or 4 semester credits chosen from Composition, Expository or Research writing, or Technical writing	INQS 126
Anatomy & Physiology with Lab (Not Available Online)	BIOL 212, 213
Microbiology with Lab (Not Available Online)	BIOL 255
Developmental Psychology	PSYC 155
Sociology - one course of 3 or more credits	SOCL 201, 250, SOAN 205, 221, 265, 270, 280
Anthropology - one course of 3 or more credits	ANTH 203, 332, SOAN 222, 225, 226, 229, 230, 232
Statistics	MATH 140
Nutrition	HHPA 280
Computer Proficiency One course or Computer Proficiency Waiver linfield.edu/dce/assets/files/rn-to-bsn/rntobsn_comp-prof.pdf	Computer Proficiency Self-Assessment linfield.edu/dce/assets/files/rn-to-bsn/rntobsn_comp-prof.pdf

NURSING MAJOR COURSES	LINFIELD COURSES
See Courses in the Nursing Major	NURS 309, 315, 320, 460, 470, 475

The following courses are graduation requirements for students earning the first bachelor's degree. They are waived for the second bachelor's degree.

GENERAL EDUCATION COURSES	LINFIELD COURSES
Creative Studies (CS) Art, English, Humanities, Music, Theatre Arts courses	One or more courses totaling minimum of 4 quarter credits or 3 semester credits
Vital Past (VP) History, Art, Anthropology, English, Humanities, Women's Studies courses	One or more courses totaling minimum of 4 quarter credits or 3 semester credits
Ultimate Questions (UQ) Philosophy, Religion, History courses	One or more courses totaling minimum of 4 quarter credits or 3 semester credits
Natural World (NW)	Satisfied by A&P & Microbiology
Individuals, Systems, and Societies (IS) Psychology, Sociology, Speech, Political Science, Economics	Satisfied by Developmental Psychology totaling a minimum of 4 quarter or 3 semester credits
Quantitative Reasoning (QR)	Satisfied by Statistics
Upper Division Course Outside of Nursing major selected from CS, VP, UQ, NW, IS, or QR	One 300 or 400 level course totaling minimum of 4 quarter credits or 3 semester credits
Global Pluralisms (GP) (Diversity studies: Global)	Satisfied by most anthropology courses totaling a minimum of 4 quarter or 3 semester credits
U.S. Pluralisms (US) (Diversity studies: U.S.)	Satisfied by Sociology totaling a minimum of 4 quarter or 3 semester credits

COURSES IN THE NURSING MAJOR

NURS 309 Transition to Professional Nursing Practice

A transition to baccalaureate nursing practice for the Registered Nurse student. Builds on previous knowledge and skills applicable to the practice of professional nursing. 6 credits

Prerequisites: Admission to the RN to BSN Program Co-requisites: NURS 315

NURS 315: Professional Communication in Diverse Communities

Preparation for professional practice including communicating with clients and collaborating with other professionals in interdisciplinary settings. 2 credits.

Prerequisites: Admission to the RN to BSN Program. Co-requisites: NURS 309

NURS 320: Scholarship of Nursing (QR)

Concepts necessary to engage in evidence-based nursing practice including the research process and scholarly communication. 3 credits.

Prerequisites: NURS 309, 315. Co-requisites: NURS 460, 470

NURS 460: Population-based Nursing in a Multicultural and Global Society

Healthcare issues and interventions from multicultural, domestic and global perspectives. 2 Credits

Prerequisites: NURS 309, 315. Co-requisites: NURS 320, 470

NURS 470: Leading and Managing in Nursing (MWI)

Principles of organizational healthcare management, healthcare policy, and the role of the nurse leader in healthcare organizations. 3 credits.

Prerequisites: NURS 309, 315. Co-requisites: NURS 460

NURS 475: Integrated Experiential Learning IV

Immersion experience in nursing. Experiential learning that incorporates simulation and practice in leadership, management and population-based nursing care. 8 credits

Prerequisites: NURS 320, 460, 470

32 Prior Learning Credits

Upon successful completion of NURS 309 RN students receive credit for the following Nursing courses:

NURS 335 Integrated Experiential Learning I (6 credits)

NURS 355 Nursing Care of Children, Adults, and Older Adults with Chronic Conditions (3 credits)

NURS 365 Clinical Pathophysiology and Pharmacology for Nursing Practice I (2 credits)

NURS 375 Integrated Experiential Learning II (6 credits)

NURS 395 Mental Health and Illness Across the Lifespan (2 credits)

NURS 425 Transitions and Decisions: Pregnancy, Birth and End of Life Care (2 credits)

NURS 435 Integrated Experiential Learning III (6 credits)

NURS 445 Clinical Pathophysiology and Pharmacology for Nursing Practice II (2 credits)



PROGRAM COSTS

Tuition	Per semester credit. No out of state tuition. 2011 – 2012 (Effective Fall 2011 through Summer 2012)	\$ 375
Fees	Online fee cost per credit \$45 for maximum \$135 per course	\$ 135
	Application for Admission	\$ 100
	Credit for Prior Learning (CPL) (\$40 per credit x 32 semester credits)	\$1280
	Nursing Liability Insurance if purchased through Linfield	\$ 60
	Proof of liability insurance and health insurance required before NURS 309	
Textbooks	Average per course, will vary depending upon new or used	\$ 150

Financial Aid

Financial Aid is available to all eligible admitted students. Tuition assistance may be available through your employer. To receive educational loans you must be registered for at least 6 credits during each semester in which you receive financial aid. Financial Aid is generally sufficient to cover tuition, fees, and books at Linfield. To apply for financial aid, submit an online Free Application for Federal Student Aid (FAFSA - Linfield code 003198) and the Linfield Application for Financial Aid (LAFA) from the website at www.linfield.edu/dce. Linfield financial aid counselors are available to assist you with planning. Contact the Office of Financial Aid at 1-888-471-2225 or 503-883-2225. In addition, you will need to complete an Academic Plan of courses with your Academic Advisor to be provided to the Office of Financial Aid. The Linfield program has been approved by the VA for veterans pursuing a degree. Contact Joyce Savage, certifying official to determine your tuition and educational benefits, jsavage@linfield.edu, or 503-883-2212.

Tuition Comparison with Other RN to BSN Programs 2011 - 2012 Tuition Costs

Linfield College	\$375 (semester credit)
Oregon Health and Science University	\$411 (quarter credit)
University of Phoenix	\$500 (semester credit)
University of Washington	\$325 WA Resident (quarter credit)
Washington State University	\$494 WA Resident (semester credit)

When comparing total cost for the RN to BSN degree, we recommend that you ask for the number of credits required to be completed at each school and the total number needed for graduation, which varies by institution. For comparison between quarter and semester credits; 1 quarter credit = .67 semester credit. 6 quarter credits = 4 semester credits. Every effort has been made to present this information accurately.



Linfield College admits students of any race, color, national or ethnic origin, religion, sex, age, sexual orientation, disability, or immigration status to all the rights, privileges, programs and activities generally accorded or made available to students at the college. It does not discriminate against students or applicants for admission on the basis of race, color, national or ethnic origin, or on the basis of religion, sex, age, sexual orientation, disability, or immigration status, in the administration of its educational or admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

**Linfield College
Adult Degree Program
900 SE Baker St
McMinnville, OR 97128
Toll free: 800.452.4176
Direct: 503.883.2447
Web: linfield.edu/dce**