Campus Fire Permit

Use this form for any fires on campus or at college housing that is outside of a commercially available grill.

Student Events: First obtain approval for your event from the Student Activities Office. To do so please fill out an Event Application form on the College Activities Website (http://www.linfield.edu/activities)

Community Events: Please schedule your event with Conference and Events at reserve@linfield.edu

Event Information:
Name of Event:___________________________________________________
Description:____________________________________________________
Date:____________ Time:____ a.m. p.m. to _____ a.m. p.m.
Sponsoring Organization __________________________________________
Location: ________________________
Contact Name:_____________________Unit#________Phone:____________

Agreement: I understand that I am responsible for complying with all policies and regulations pertaining to fires. Failure to comply with the policies can result in the cancellation of this and future events.
Name ______________________________ Date ______________

Safety Requirements:
1. A hose connected to a water supply is required.
2. If it becomes windy, the fire must not be lit.
3. The fire must be completely put out at the conclusion of the event.
4. The fire is not to exceed 3 foot wide by 3 foot deep by 3 foot high, unless allowed by additional safety precautions that are pre-approved.
5. Only wood is allowed to be burnt. No flammable liquids are allowed.

Additional Safety Requirements:

Step 2: Approval

1. Scheduling________________________________________ Date ____________
   (Student Events: Student Activities dfergue@linfield.edu or Community Events: Conference and Events Services-reserve@linfield.edu)

2. Environmental Health and Safety________________________ Date ____________
   (Rebecca Wale Facilities 106, (503) 883-2431)
   Rebecca will notify CPS and Facilities.

3. McMinnville Fire Department__________________________ Date ____________
   (McMinnville Fire Department is open M-F 8-5pm at 175 NE First St, Deborah McDermott is the contact.)