Have you started thinking about your career after graduation? Now is the time! To help you figure out what you want to do, consider a career counseling appointment. Are you interested in a particular field? Think about participating in an experiential learning opportunity such as an internship or community service.

If you are planning to go to graduate school, start researching now! Many students feel that by senior year they are busy with preparations for graduation, leaving very little time to dedicate to the graduate school search. It is also helpful to know which graduate schools require prerequisite courses and what exams you need to prepare to take. Have questions on any of this? Come visit us in Walker 124!
Looking for an on campus job? Not sure where to start? Here are some easy steps to finding an on-campus job:

1. **Visit Cat Connect to get started!** Search by “Student Employment On-Campus” to review available openings for the summer and the academic year.

2. Make sure your **resume and cover letter** are up to date! You will need to upload your resume on Cat Connect to apply for a position on-campus.

3. The most common on-campus summer jobs at Linfield are usually through Facilities, Dining Services, and the Library. Try talking to another department to see if they have opportunities that aren’t listed on Cat Connect.

4. Once you have found a job, use this link to download and **complete the necessary paperwork** and submit to Human Resources:
   a. Student Employee Referral Form
   b. W-4, I-9, and online trainings must be completed before you start your first job at Linfield. Don’t forget that you’ll need to show HR two forms of original ID (not copies!)
      i. If you have already held an on campus job, you do not need to complete all this paperwork again, only the Referral Form.

For more information visit Career Development in Walker 124 or email career@linfield.edu.

Here are some other ideas of departments that may offer Student Employment:

- **Accounting – Melrose Hall**
- **Admission – Michelbook House**
- **Arts and Visual Culture – Miller Fine Arts**
- **Athletics – HHPA complex**
- **Bookstore – Riley**
- **Campus Safety – Cozine**
- **Institutional Advancement – Melrose Hall**
- **ITS – Mac Hall**
- **International Programs – Melrose Hall**
- **Research with a professor in your department**
- **Theatre Box Office – Ford Hall**

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### Wildcat Intercultural Network

The Wildcat Intercultural Network (WIN) was developed by Linfield’s Multicultural Programs Office to connect returning and first-year students in order to ease the transition into college. Students at Linfield have the opportunity to take on the role of peer mentor, a year-long volunteer position.

Mentors meet regularly with their mentee(s) on a one-on-one basis, with focus on helping their mentees achieve personal and academic success in the Linfield community. WIN sponsors several programs and events to ensure the experience for mentors and mentees is a fun one, and that it provides experiential learning for both parties.

If you are interested in becoming a mentor with the WIN program, visit the [Multicultural Programs webpage](#). You can find an application in the menu, on the left. Contact Jason Rodriguez or Elizabeth Guzman-Arroyo at WIN@linfield.edu with any questions.

WIN Mentors and Mentees take a trip to the beach during Jan term

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Article by Emily Eisert, Student Assistant

Article by Aparna Parthasarathy, Student Assistant
Finding an internship is very much like finding a job. Determine what type of experience you seek, explore to find where such experience exists, and network to meet people. The time for an internship is now; it is never too early - or too late - to begin one. Here are some reasons why you should do an internship this summer:

1. **Learn more about an industry.** Internships are one of the best ways to learn about an industry. The classroom teaches students important information, but there’s something different about implementing those ideas in the real world with a real customer.

2. **Apply classroom knowledge.** There is a big difference between learning about strategies and applying them. Interning reinforces concepts taught in classes and helps students apply classroom knowledge to real situations.

3. **Gain valuable work experience.** Internships help students get real-world experience. Interns generate work samples for their professional portfolio and provide real accomplishment stories to share in an interview setting.

4. **Develop skills.** Learning new skills in an internship can help in future employment opportunities and make you a competitive candidate in future application processes.

5. **Test-drive an industry.** Working in an industry gives insight into whether or not the industry is the right choice, which can help focus academic choices.

6. **Get a foot in the door.** Internship experiences provide a valuable opportunity to share skills with a prospective employer long before the hiring process for a full-time job. Interns are attractive candidates for future openings; if you impress them during your internship, you will probably be on the list of top candidates for the job.

7. **Gain valuable networking contacts.** You may meet many new people during internships. Networking is often one of the best ways to land a new job and a primary way to learn about unadvertised job opportunities.

8. **Obtain references.** Your internship supervisor will see your skills in action and is an ideal reference for future jobs. Co-workers can also serve as references for your job search.

9. **Meet peers with similar interests.** Internship programs introduce you to other students and recent graduates in your field who share your interests—which certainly helps your career or social life.

10. **Learn about the world of work.** When you choose to intern, you will experience first-hand what it’s like to work in an office, interact with supervisors and co-workers, and handle customers or clients. Although you have probably had a job before or during college, a day-to-day experience of working in your field will provide tools for understanding your future career.

**Article by Stephanie Sanchez,**  
**Student Assistant**
Internship Highlight: Jason Peck

Internships can vary in type and structure: some are paid, others unpaid, and they can take place in an office setting or in the field. Some internships are even in the business of helping people. In some cases, an internship can be the chance of a lifetime and an opportunity to make the world a better place.

This past January, two Linfield students went on a three-week mission trip to Sierra Leone. Jason Peck, a sophomore Biology major, spoke to us about his trip with Grace Community Church in Chico, California. He and his group went to the village of Tissana, which is near the western coast of Sierra Leone. The church has worked with the villagers to build a school, a church, a medical clinic, and water wells. Peck and his group worked mostly on the medical clinic, which has inspired him to pursue a career in medicine. He wrote to us, saying;

“Personally, I feel like I learned an incredible amount. It made me realize how much we tend to take for granted in the US. It made me want to pursue medicine even more because of how much need there is.”

Jason’s experience highlights how volunteer service and other experiential learning can provide amazing opportunities to reach out to others and help make the world a better place, while learning more about personal career goals in the process.

Check out this video on Jason’s experiences: https://www.youtube.com/watch?v=vpBX1rf7v94

Article by Rhianna Mathisen, Student Assistant

Major Highlight: Mass Communication

Are you interested in pursuing a career in media or public relations? If so, Mass Communication may be the major for you. Mass Communication majors are practiced in the art of research and media literacy, and have a solid foundation of experiential learning. They also have the fundamental understanding of how popular culture and media shape our society and the various systems within our culture.

There are many career fields students can enter with a Mass Communication degree. Journalism, Public Relations, and Advertising are some common and exciting jobs that students with a focus in Mass Communication often pursue. Students should be able to write and communicate effectively, and work well in teams. On campus, there are many opportunities for students to gain experiential knowledge and use new skills to be able to find jobs in the Mass Communication field. These opportunities include The Linfield Review, KSLC, and Wildcat Productions.

Mass Communication as a minor is also beneficial for other majors such as International Relations, English, or Political Science. If you are interested in Mass Communication, we encourage you to talk with one of the faculty members, or stop by Academic Advising and Career Development (Walker 124) for more information.

Article by Patty Roberts, Student Assistant
Seniors – Smart Career Moves

What should you do to prepare for Life after Linfield? Here are some suggestions:

Career Checklist

- Sign up to attend Life after Linfield dinner – see more information below
- Create business cards
- Update your resume (Create multiple resumes geared toward different types of jobs you’re interested in)
- Visit Career Development for resume/cover letter help, job search support, and career counseling
- Create a LinkedIn profile and connect with people you know
- Get contact information for your references and talk with them about your search
- Order copies of your final transcript
- Write thank you notes to all those who have help you along the way
- Schedule a mock interview to brush up on your interviewing skills
- Set up informational interviews with professionals in fields you hope to work
- Schedule and dedicate time each week for your job search
- Keep an eye open for opportunities to network and build bridges
- Submit job applications
- Know what you want from your future job
- Set personal goals
- Be prepared for the unknown

Linfield Checklist

- Update your contact information with the Office for Institutional Advancement (including setting up a forwarding email address for when your Linfield email is deactivated)
- Complete an exit interview with Financial Aid if you have loans
- Take care of any outstanding fines (e.g. Library fines)
- Save all your important electronic documents to multiple places so you won’t lose them
- Plan to attend a “Welcome to the Alumni” event in June

Life After Linfield Dinner

Life after Linfield is special dinner event (sponsored by Career Development, Institutional Advancement, and Sodexo) for seniors to network and dine with successful Linfield Alumni. Seniors will hear stories connecting liberal arts degrees to successful career paths. Life after Linfield is on Tuesday, May 6, 2014 at 5:30 in Jonasson Hall. All majors will have their own table and host. Please RSVP to career@linfield.edu or in the Hub (Walker 124) by April 25, 2014. There’s no cost to participate in this event. Please include your major(s), minor(s) and any dietary restrictions. This event is for McMinnville graduating seniors only.
Thank You Notes

Thank you notes or cards should be sent after every interview or after important interactions, such as speaking with a recruiter at a job fair. Writing a personal thank you note is a formal method that shows respect toward the person interviewing you or helping you. Thank you cards demonstrate your seriousness about the opportunity and sets you a part from other candidates. People love receiving thank you notes and often collect them because it makes them feel appreciated.

When writing thank you notes, always express how grateful you are for their valuable time. It also may be a place to explain why you would be a good fit for the job or position. Briefly highlight your key qualities and skills, and mention you look forward to hearing from them. Express how much you have learned from the individual, and how much you value their generosity in speaking with you. The amount of time and quality you put in a thank you note will really make a difference, and it will help boost your career prospects.

Article by Jessica Pham,
Student Assistant

Looking for a job?
Check out Cat Connect!
http://www.linfield.edu/career/catconnect

Still undecided about what you want to do after Linfield?

Through this link, take the Career Liftoff Survey! Career Liftoff is a resource designed to assist Linfield students and alumni in their search for careers, whether they are deciding upon a major or transitioning between jobs. The Career Liftoff Interest Inventory will help you evaluate your top six areas of interest and will give you the opportunity to explore jobs that fit you. Then, make an appointment with Career Development to talk about how to interpret and take action with the results!

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Career Development
Walker 124
career@linfield.edu
(503) 883-2733
www.linfield.edu/career

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