Parents’ Guide to Linfield College

This guide exists to help you discover where to find the help you need or the information you desire at Linfield College. We suggest that you bookmark it for easy reference.

Remember, information for parents can always be found on the Linfield College website at www.linfield.edu/parents.html.

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Dear Linfield Parents,

Welcome to the Linfield family. We’re glad that your son or daughter will be attending Linfield College! We are now partners with you in providing the best environment possible for the continuing positive development of your college student and student success.

This parents’ guide is designed to assist you by answering some of the questions which may arise during the year. It also identifies where and how you can get more information about what your college student will be experiencing. Please feel free to call any of us at any time if you believe we can be of assistance.

I remember sending my three daughters off to college hoping that someone there would think of them as special. As parents, we always thought they were. Even though I had spent most of my adult life on a college campus, we frequently had questions about expectations, procedures and resources, as every college is distinctive. Hence, this guide.

Linfield has a great tradition of personalized education. Each student will find his/her passion, path and place at Linfield. You’ll find the campuses have excellent educational facilities with dedicated faculty and student-oriented staffs. Clearly, though, our most important resource at Linfield is our students. We look forward to working with the Linfield student in your family.

Sincerely,

Susan Hopp
Vice President of Student Affairs and Athletics/Dean of Students
503-883-2588
shopp@linfield.edu
Linfield College
Fall Family Weekend

October 23 & 24, 2015

Mark your calendars now!
Registration packets will be
emailed in September.

For more information contact
College Activities at 503-883-2435
or online at linfield.edu/activities.
Register for parent events at

http://www.linfield.edu/parents/of-events.html
**Getting to Linfield**

The McMinnville Campus of Linfield College is located on Highway 99 West, approximately 37 miles southwest of Portland in the heart of the Willamette Valley. If you require transportation from the Portland airport to Linfield, commercial van service is available from White Van Shuttle, (503) 774-9755; Island Coach, (888) 968-4083; VIP Airporter, (888) 743-3847; or Caravan Airport Transportation, (888) 743-3847 by appointment only.

**Getting Back Home**

At Orientation Weekend and the beginning and end of each semester the student government (ASLC) provides occasional transportation between the airport and campus. Individual students should check the shuttle schedule (www.linfield.edu/activities/shuttle.html) and then contact Dan Fergueson, Director of College Activities, dfergue@linfield.edu or 503-883-2435 to reserve a seat on the shuttle.

**Staying in McMinnville**

If you need accommodations while visiting your student:

**Motels**
- Comfort Inn & Suites 2520 S.E. Stratus Ave. 503-472-1700
- Guesthouse Vineyard Inn 2035 S. Hwy 99W 503-472-4900
- La Rambla Loft 238 N.E. Third St. 503-472-7306
- McMinnville Inn 381 N.E. Hwy 99W 503-472-5187
- McMenamins Hotel Oregon 310 N.E. Evans St. 503-472-8427
- Motel 6 2065 S. Hwy 99W 503-472-9403
- Red Lion Inn & Suites 2535 N.E. Cumulus Ave. 503-472-1500

**Bed and Breakfast**
- Baker Street Inn & Vacation Rental 129 S.E. Baker St. 503-472-5575
- Kelty Estate 675 Third St., Lafayette 503-560-1512
- Lobenhaus Bed and Breakfast 6975 N.E. Abbey Rd., Carlton 503-864-9173
- Martha’s Vineyard West 835 SE Villard St. 503-472-1483
- Joseph Mattey House Bed and Breakfast 10221 N.E. Mattey Lane 503-434-5058
- Steiger Haus Inn 360 Wilson St. 503-472-0821
- Third Street Flats 219 N.E. Cowlis St. 503-857-6248
- A Tuscan Estate 809 N.E. Evans 503-434-9016
- Twisted Willow Inn 509 NE 9th St. 503-472-5787
- Wine Country Farm 6855 Breyman Orchard Rd., Dayton 503-864-3446
- Yamhill Vineyards Bed & Breakfast 7950 N.E. Cooper Lane, Yamhill 503-662-3840
- Youngberg Hill 10660 S.W. Youngberg Hill Rd. 503-472-2727
Moving in for New Students

First, new students need to check in at the Fred Meyer Lounge in the Riley Campus Center. After check-in, students will go to their Residence Hall and meet their Resident Advisor. Residences will be open for new students to move in after checking in on Thursday, August 27 from 9 a.m. to 3 p.m.

CatNet Computer and Telephone Connections

All student residential halls, suburbs (apartments), academic classrooms and public areas have wireless network access available. In order to use your computers or other technology, students must first connect to the Linfield Network upon their arrival. For more information, please go to: www.linfield.edu/it

All residence halls and suburbs (apartments) have land line phone jacks. Because of the very low use of these jacks starting fall semester, these phone jacks will be inactive. Integrated Technology Services (ITS) will activate a phone jack in a residence hall or suburb by request. To do so, please send an email to support@linfield.edu with your name, residence hall or suburb and room number with a brief description of why you would like the phone jack activated.

Parking

For moving-in purposes you’ll want to park as close as you can to your student’s hall. Volunteers from the Linfield College fraternities and sororities will help you move your student’s belongings into their room. Once moved in, it would be very helpful if you would move your car so that others can move in easily.

Electrical Hook-ups

Extension cords may come in handy for some items. Please only use approved heavy duty power strips and be careful not to overload circuits.

Shopping

Students will have time later in the week to buy last minute items. If you decide to shop on Orientation Saturday, it is best done before noon – the afternoon schedule is busy.

Shipping Items to Your Student

If you ship trunks and boxes, they should be addressed to the student in care of Linfield College, 190 SW Brumback, McMinnville, OR 97128, not to the student’s residence hall. Please label multiple boxes separately as “Box 1 of 3, Box 2 of 3, etc.” Shipped materials may be picked up by the addressee at Mail Services at Withnell Commons. They will need to show their student ID. Once the student has moved into their residence all packages should be addressed directly to them at their unit number.
McMinnville Area Restaurants

Students really appreciate the opportunity to get away from campus for a meal. Here is a list of places to eat in the local community. For some restaurants (and some weekends such as Homecoming and Fall Family Weekend) reservations are recommended. For more information on McMinnville, contact the Chamber of Commerce at 503-472-6196 or at www.mcminnville.org.

### Fine Dining

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barberry</td>
<td>645 N.E. Third St.</td>
<td>503-857-0457</td>
</tr>
<tr>
<td>Bistro Maison</td>
<td>729 N.E. Third St.</td>
<td>503-474-1888</td>
</tr>
<tr>
<td>Dundee Bistro</td>
<td>100 S.W. 7th (Dundee)</td>
<td>503-554-1650</td>
</tr>
<tr>
<td>Gem</td>
<td>236 N.E. Third St.</td>
<td>503-883-9194</td>
</tr>
<tr>
<td>Joel Palmer House</td>
<td>600 Ferry St. (Dayton)</td>
<td>503-864-2995</td>
</tr>
<tr>
<td>La Rambla</td>
<td>238 N.E. Third St.</td>
<td>503-435-2126</td>
</tr>
<tr>
<td>Nick’s Italian Cafe</td>
<td>521 E. Third St.</td>
<td>503-434-4471</td>
</tr>
<tr>
<td>Red Hills Market</td>
<td>155 S.W. 7th St. (Dundee)</td>
<td>971-832-8414</td>
</tr>
<tr>
<td>Thistle</td>
<td>228 N.E. Evans St.</td>
<td>503-472-9623</td>
</tr>
<tr>
<td>Tina’s</td>
<td>760 S.W. Hwy 99W (Dundee)</td>
<td>503-538-8880</td>
</tr>
</tbody>
</table>

### Family Dining

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>1882 Grille</td>
<td>645 N.E. Third St.</td>
<td>971-261-2370</td>
</tr>
<tr>
<td>Banner’s Restaurant</td>
<td>1310 N.E. Baker St.</td>
<td>503-474-6014</td>
</tr>
<tr>
<td>Golden Valley Brewery</td>
<td>980 E. Fourth St.</td>
<td>503-472-2739</td>
</tr>
<tr>
<td>Grain Station</td>
<td>755 N.E. Alpine Ave.</td>
<td>503-687-2739</td>
</tr>
<tr>
<td>McMenamin’s Pub</td>
<td>310 N. Evans</td>
<td>503-472-8427</td>
</tr>
<tr>
<td>Ruby Tuesday</td>
<td>1101 N. Hwy 99W</td>
<td>503-472-5458</td>
</tr>
</tbody>
</table>

### Informal Dining

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Plate</td>
<td>313 N.E. Third Street</td>
<td>503-687-1902</td>
</tr>
<tr>
<td>Crescent Cafe</td>
<td>526 N.E. Third Street</td>
<td>503-435-2655</td>
</tr>
<tr>
<td>411 Eatery and Lounge</td>
<td>411 N.E. Third St.</td>
<td>503-435-0880</td>
</tr>
<tr>
<td>Pura Vida</td>
<td>313 N.E.Third St.</td>
<td>503-687-2020</td>
</tr>
<tr>
<td>Sage</td>
<td>406 E. Third St.</td>
<td>503-472-4445</td>
</tr>
<tr>
<td>Shari’s</td>
<td>1200 N. Baker St.</td>
<td>503-472-0561</td>
</tr>
<tr>
<td>Tommy’s</td>
<td>1947 N. Hwy 99W</td>
<td>503-472-4424</td>
</tr>
<tr>
<td>Wildwood Cafe</td>
<td>319 N. Baker St.</td>
<td>503-435-1454</td>
</tr>
</tbody>
</table>
## Ethnic Foods

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asia Buffet</td>
<td>1531 Hwy 99W</td>
<td>503-434-6300</td>
</tr>
<tr>
<td>Chan’s (Chinese)</td>
<td>632 N.E. Hwy 99W</td>
<td>503-474-2828</td>
</tr>
<tr>
<td>China House (Chinese)</td>
<td>1675 S. Baker St.</td>
<td>503-472-1040</td>
</tr>
<tr>
<td>David’s Chinese Restaurant</td>
<td>828 N. Adams St.</td>
<td>503-434-6788</td>
</tr>
<tr>
<td>El Primo (Mexican)</td>
<td>825 S. Baker St.</td>
<td>503-472-8074</td>
</tr>
<tr>
<td>Los Molcajetes (Mexican)</td>
<td>527 N.E. Third St.</td>
<td>503-434-2780</td>
</tr>
<tr>
<td>Mazatlan (Mexican)</td>
<td>2714 N.E. Hwy 99W</td>
<td>503-472-9771</td>
</tr>
<tr>
<td>Muchas Gracias (Mexican)</td>
<td>220 N.E. 12th St.</td>
<td>503-434-6367</td>
</tr>
<tr>
<td>Panda Express (Oriental)</td>
<td>2420 N.E. Hwy 99W</td>
<td>503-472-8735</td>
</tr>
<tr>
<td>Sushi Kyo</td>
<td>877 Keck Dr.</td>
<td>503-474-5588</td>
</tr>
<tr>
<td>Tequilla Grill (Mexican)</td>
<td>325 N.E. Hwy 99W</td>
<td>503-474-1776</td>
</tr>
<tr>
<td>Thai Country (Thai)</td>
<td>707 N.E. Third St.</td>
<td>503-434-1300</td>
</tr>
<tr>
<td>Yan’s (Chinese)</td>
<td>1822 N.E. Hwy 99W</td>
<td>503-472-6888</td>
</tr>
</tbody>
</table>

## Pizza

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Domino’s</td>
<td>635 N.E. Hwy 99W</td>
<td>503-434-4300</td>
</tr>
<tr>
<td>Izzy’s</td>
<td>1290 N. Hwy 99W</td>
<td>503-472-5111</td>
</tr>
<tr>
<td>Little Caesar’s Pizza</td>
<td>608 N.E. Hwy 99W</td>
<td>503-474-0902</td>
</tr>
<tr>
<td>Mikey’s Pizza</td>
<td>835 N.E. Hwy 99W</td>
<td>503-883-4448</td>
</tr>
<tr>
<td>Papa Murphy’s</td>
<td>460 N. Hwy 99W</td>
<td>503-472-2536</td>
</tr>
<tr>
<td>Pizza Hut</td>
<td>1425 N. Hwy 99W</td>
<td>503-434-4443</td>
</tr>
<tr>
<td>Odd Moe’s Pizza</td>
<td>1350 N. Baker St.</td>
<td>503-434-6666</td>
</tr>
<tr>
<td>Third Street Pizza</td>
<td>433 E. Third St.</td>
<td>503-434-5800</td>
</tr>
</tbody>
</table>

## Fast Food

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alf’s Ice Cream/Burgers</td>
<td>1250 S. Baker St.</td>
<td>503-472-7314</td>
</tr>
<tr>
<td>Arby’s</td>
<td>2575 N.E. Hwy 99W</td>
<td>503-474-3717</td>
</tr>
<tr>
<td>Arctic Circle</td>
<td>1025 N. Baker St.</td>
<td>503-472-3316</td>
</tr>
<tr>
<td>Burger King</td>
<td>2250 N. Hwy 99W</td>
<td>503-472-1696</td>
</tr>
<tr>
<td>Carl’s Junior</td>
<td>1285 S.W. Booth Bend Rd</td>
<td>503-435-1247</td>
</tr>
<tr>
<td>Dairy Queen</td>
<td>1155 N. Adams St.</td>
<td>503-472-6320</td>
</tr>
<tr>
<td>Jack in the Box</td>
<td>2565 N.E. Hwy 99W</td>
<td>503-474-9717</td>
</tr>
<tr>
<td>KFC</td>
<td>2570 N. Hwy 99W</td>
<td>503-472-7614</td>
</tr>
<tr>
<td>McDonald’s (North)</td>
<td>1691 N. Hwy 99W</td>
<td>503-472-0808</td>
</tr>
<tr>
<td>McDonald’s (Yamhill Marketplace)</td>
<td>225 N.E. Norton Lane</td>
<td>503-472-0606</td>
</tr>
<tr>
<td>Taco Bell</td>
<td>915 N. Hwy 99W</td>
<td>503-472-2800</td>
</tr>
<tr>
<td>Taco Del Mar</td>
<td>1259 S.W. Booth Bend Rd</td>
<td>503-883-9239</td>
</tr>
<tr>
<td>Wendy’s</td>
<td>1730 N.E. Hwy 99W</td>
<td>503-435-2614</td>
</tr>
</tbody>
</table>
### Deli/Sandwich

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fino &amp; Fondo</td>
<td>777 N.E. 4th St.</td>
<td>503-687-1652</td>
</tr>
<tr>
<td>Geraldí’s Italian</td>
<td>226 E. Third St.</td>
<td>503-472-7868</td>
</tr>
<tr>
<td>Great Harvest Bread Co.</td>
<td>1135 S.W. Baker St.</td>
<td>503-472-0747</td>
</tr>
<tr>
<td>Harvest Fresh</td>
<td>251 E. Third St.</td>
<td>503-472-5740</td>
</tr>
<tr>
<td>Jake’s Deli</td>
<td>1208 S. Baker St.</td>
<td>503-472-8812</td>
</tr>
<tr>
<td>Jimmy John’s</td>
<td>1421 N.E. Hwy 99W</td>
<td>503-474-9777</td>
</tr>
<tr>
<td>Red Fox Bakery &amp; Cafe</td>
<td>328 N.E. Evans St.</td>
<td>503-434-5098</td>
</tr>
<tr>
<td>Ribslayer BBQ-to-Go</td>
<td>575 N.E. Second St.</td>
<td>503-472-1309</td>
</tr>
<tr>
<td>Sandwich Express</td>
<td>711 N. Hwy 99W</td>
<td>503-472-3500</td>
</tr>
<tr>
<td>Subway #1</td>
<td>2736 N.E. Hwy 99W</td>
<td>503-434-1100</td>
</tr>
<tr>
<td>Subway #2</td>
<td>1265 S.E. Booth Bend Rd</td>
<td>503-472-0200</td>
</tr>
</tbody>
</table>

### Food Cart/Street Food

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tacos De Los Muertos</td>
<td>709 N.E. Third St.</td>
<td>971-267-2892</td>
</tr>
</tbody>
</table>
**Banking at Home or in McMinnville**

Students can open checking accounts in either their home towns or in McMinnville. Out-of-state students may find it beneficial to open checking accounts in McMinnville for easier negotiation of their checks. Some banks will have representatives on campus on Orientation Saturday to assist students who want to establish accounts.

**McMinnville banks include:**

<table>
<thead>
<tr>
<th>Bank Name</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank of America</td>
<td>1650 N. HWY 99W</td>
<td>(503) 472-9303</td>
</tr>
<tr>
<td>Chase</td>
<td>1675 N. HWY 99W</td>
<td>(503) 472-9505</td>
</tr>
<tr>
<td>Citizens Bank</td>
<td>455 N.E. Baker St.</td>
<td>(503) 474-9441</td>
</tr>
<tr>
<td>Columbia River Bank</td>
<td>723 N. Baker St.</td>
<td>(503) 472-0534</td>
</tr>
<tr>
<td>First Federal Savings and Loan</td>
<td>118 Third St.</td>
<td>(503) 472-6171</td>
</tr>
<tr>
<td>Key Bank of Oregon</td>
<td>342 E. Third St.</td>
<td>(503) 472-2161</td>
</tr>
<tr>
<td>OnPoint Community Credit Union</td>
<td>2430 McDonald Lane</td>
<td>503-472-0377</td>
</tr>
<tr>
<td>US Bank (main branch)</td>
<td>335 E. Third St.</td>
<td>(503) 472-5151</td>
</tr>
<tr>
<td>US Bank (Albertson’s Branch)</td>
<td>615 S.W. Keck Dr.</td>
<td>(503) 434-6640</td>
</tr>
<tr>
<td>Wells Fargo</td>
<td>1335 N.E. 13th St.</td>
<td>(503) 474-3501</td>
</tr>
<tr>
<td>West Coast Bank</td>
<td>2214 McDonald Lane</td>
<td>(503) 474-9695</td>
</tr>
</tbody>
</table>

An ATM is located on campus in Riley Campus Center and accommodates PLUS, CIRRUS, and THE EXCHANGE cards, as well as VISA, MASTERCARD, and EXPRESS CASH CARDS.
2015-2016 Calendar

Fall Semester 2015

New Students Move-in to Residence Halls August 27, after check-in
Fall Orientation August 27 - 30
Classes Begin August 31
Homecoming September 11 - 12
Fall Family Weekend October 23 - 24
January and Spring 2015 Registration November 9 - 12
Thanksgiving Break November 23 - 27
Final Exam Period December 14 - 17
Semester Ends December 17

January Term 2016

Residence Halls Open January 3, 10 a.m. - 6 p.m.
Classes Begin January 4
Classes End January 29

Spring Semester 2016

Residence Halls Open February 7, 10 a.m. - 6 p.m.
Classes Begin February 8
Spring Break March 21 - 25
Fall 2016 Registration April 11 - 13
Final Exam Period May 23 - 26
Commencement Weekend May 28 - 29

Remember, information for parents can always be found on the Linfield College website at www.linfield.edu/parents
# Costs to Attend Linfield

## Schedule of Fees 2015-2016

<table>
<thead>
<tr>
<th>Service</th>
<th>Per Semester</th>
<th>January Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Insurance</td>
<td>$942</td>
<td></td>
</tr>
<tr>
<td>Associated Student Body Fee</td>
<td>$132</td>
<td>$30</td>
</tr>
<tr>
<td>Undergraduate Tuition, 10-18 hours</td>
<td>$19,150</td>
<td>$227 per credit</td>
</tr>
<tr>
<td>Student Meal Plan (Standard Plan)</td>
<td>$2,480</td>
<td>$560</td>
</tr>
<tr>
<td>Double Room (Standard)</td>
<td>$2,945</td>
<td>$545</td>
</tr>
<tr>
<td>Technology Infrastructure Fee</td>
<td>$45</td>
<td></td>
</tr>
<tr>
<td>• Personal Expenses*</td>
<td>$500.00</td>
<td></td>
</tr>
<tr>
<td>• Books and Supplies</td>
<td>$450.00</td>
<td></td>
</tr>
</tbody>
</table>

*Personal expenses, books and supplies vary from student to student. These amounts are provided for budgeting purposes only.

## Financial Aid

Financial aid is applied directly to College charges for tuition, fees, and room and board (if appropriate). All required forms and application materials must be turned in to the Office of Financial Aid to allow funds to be released to the student’s account. Students are encouraged to check with the Office of Financial Aid if there is any question about whether all documents are on file. If financial difficulty is experienced at any time during your daughter’s or son’s college career, the Office of Financial Aid can assist them in exploring all available options. The office is located in Melrose Hall, Suite 030, and at 503-883-2225.

## Employment Opportunities

Students who receive Federal Work Study or Campus Employment as part of their offer of assistance will find jobs posted at www.linfield.edu/career/catconnect.html. All campus jobs require that Federal Work Study or Campus Employment be listed as financial aid, and students desiring to work must also complete all employment-related paperwork, including providing proof of eligibility to work in the United States (I-9), prior to working. Some local employers list off-campus jobs with the Office of Career Services in Melrose Hall.
About Linfield’s Drug and Alcohol Policy

Linfield’s alcohol policy, like Oregon State Law, prohibits the consumption of alcohol by anyone under 21 years of age. Alcohol is not permitted at all in public areas on the campus (including apartment balconies). While educational sanctions may follow violations of the alcohol policy, the college is anxious to assist those who have (or have potential for) a drinking problem. Counseling help can be obtained in the Counseling Office located in Walker Hall, Room 103.

As many of you are aware, in 2014 Oregon voters approved Ballot Measure 91. Key provisions of Measure 91 allow persons 21 and over to grow and personally possess certain amounts of recreational marijuana under state law. Measure 91 went into effect on July 1, 2015. As a parent you may ask “What will change on campus?”

The answer is that essentially nothing will change. The use and possession of marijuana will continue to be prohibited on campus, at College-sponsored events, in College housing, and in the College workplace. It is important for all members of our community to understand that federal law has not changed. Linfield College must adhere to federal law, or we would put financial aid and other federal funding at risk.

Linfield College is a drug-free workplace. Any member of the College community who uses, is under the influence of, manufactures, possesses, has under his/her control, sells, furnishes, or facilitates the use of a narcotic or dangerous drug or drug paraphernalia or misuses prescription medication, is subject to disciplinary action up to and possibly including separation from the College. Because drug use is a hindrance to success in college, the college will treat any violation of any college policy, state or local drug laws on or off campus by students as a violation of the college drug policy. McMinnville Police Department may be contacted at the College’s discretion.

For additional student policies, please see the Guide to Living at Linfield and the Student Handbook.
# Who’s Who at Linfield

## Administration

<table>
<thead>
<tr>
<th>Position</th>
<th>Office</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>President</td>
<td>Melrose 104</td>
<td>503-883-2234</td>
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<tr>
<td>Thomas L. Hellie</td>
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<td>Chief executive officer.</td>
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<td>Responsible to the Board</td>
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<tr>
<td>Dean of Students</td>
<td>Melrose 110</td>
<td>503-883-2588</td>
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<tr>
<td>Susan Hopp, Vice President</td>
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<td>of Student Affairs and</td>
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<td>Athletics/503-883-2588</td>
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<tr>
<td>Enrollment Management</td>
<td>Melrose 108</td>
<td>503-883-2294</td>
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<tr>
<td>Dan Preston, Vice President</td>
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<tr>
<td>Responsible for organizing, coordinat</td>
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<td>of those offices (admission and financial aid) which are responsible for areas of enrollment management.</td>
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<tr>
<td>Institutional Advancement</td>
<td>Melrose 213</td>
<td>503-883-2495</td>
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<tr>
<td>Dave Ostrander, Vice</td>
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<tr>
<td>President</td>
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<tr>
<td>Responsible for relationships with alumni, corporations and foundations; provision of information to the public; and gifts of funds for operating needs, student assistance and other special purposes and capital projects.</td>
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<td>Parent Relations</td>
<td>Melrose 208</td>
<td>503-883-2607</td>
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<tr>
<td>Debbie Harmon Ferry,</td>
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<td>Director of Alumni and</td>
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<td>Admission</td>
<td>Michelbook House</td>
<td>503-883-2214</td>
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<td>Lisa Knodle-Bragiel,</td>
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<td>Director</td>
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<td>Food Service, Sodexo</td>
<td>Dillin Hall</td>
<td>503-883-2266</td>
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<td>Bill Masullo, Manager</td>
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Division of Student Affairs

Dean of Students  
Melrose 110
www.linfield.edu/studentaffairs  askstudentaffairs@linfield.edu
Susan Hopp, Vice President of Student Affairs  503-883-2278
and Athletics, Dean of Students
Jeff Mackay, Director of Residence Life/Associate Dean of Students
Responsible for the administration of Student Affairs, including counseling, housing, multicultural students, activities, career development and the student activities and the residential community at the College. Maintains residence halls, assigns students to residences and directs staff in residence halls.

Athletics  
HHPA Complex 220
www.linfield.edu/sports  ath@linfield.edu
Scott Carnahan, Director of Athletics  503-883-2421
Doug Hire, Assistant Director of Athletics
Linfield College is home to 19 varsity athletic programs. All teams compete in the NCAA Division III Northwest Conference.

Career Development  
Melrose – Student Central
www.linfield.edu/career  cardev@linfield.edu
Michael Hampton, Director of Career Development Services  503-883-2442
Kristi Mackay, Assistant Director  503-883-2606
Donna Montoya, Assistant Director  503-883-2443
The Office of Career Development is responsible for working with Linfield students to provide relevant, proactive and meaningful career planning resources. Also, specializes in guiding students through the decision-making process of selecting a major, career or graduate school program.

Chaplain and Religious Life  
Melrose 110
www.linfield.edu/chaplain  dmassey@linfield.edu
David Massey, Chaplain, Professor of Religious Studies  503-883-2278
The Linfield chaplaincy is dedicated to the spiritual nurture and ethical stimulation of the college community. The chaplaincy’s primary task is faith development.

Community Engagement and Services  
Riley 301
www.linfield.edu/serve  ces@linfield.edu
Joni Tonn, Director of Community Engagement Services  503-883-2636
Community Engagement and Services at Linfield College promotes student learning, development and civic responsibility through co-curricular and curricular service opportunities.
College Activities
www.linfield.edu/activities   dfergue@linfield.edu
Dan Fergusson, Director of College Activities  503-883-2435
The College Activities Office advises the ASLC student government, the Linfield Activities Board, and various clubs and organizations. The office is responsible for Family Weekend, Homecoming Week Activities for students, the Linfield Cheerleading Program, and the coordination of the College Events Calendar.

Greek Life
www.linfield.edu/greek       dfergue@linfield.edu
Dan Fergusson, Greek Life Advisor  503-883-2435
The Greek Life Advisor (GFA) is responsible for providing support and leadership opportunities for fraternities and sororities. The GFA advises the inter-Greek council, helps organize formal recruitment, orientation, and Greek Week events, as well as coordinating community service projects and all-campus activities. The GFA advises the Greek honor society Order of Omega, serves as a campus liaison, communicates with chapter advisors, and holds membership in the Association of Fraternity Advisors (AFA).

Multicultural Programs
www.linfield.edu/multicultural-programs   jrodriguez@linfield.edu
Jason Rodriquez, Director of Multicultural Programs  503-883-2574
The mission of Multicultural Programs is to support the academic mission of the College by enhancing the educational, cultural, social and personal development of students. Multicultural Programs acknowledges, celebrates, and promotes the diverse cultural experiences of each member of the College community and strives to build collaborative relationships, promote and advocate for social justice.

Residence Life
www.linfield.edu/reslife        housing@linfield.edu
Dakota Bennett, Area Director for Training & Assessment
Hannah Mitchell, Area Director for Residential Experience
Delane Hein, Area Director for Community Standards
Esperance Ibuka, Area Director for Housing
The Residence Life program at Linfield is dedicated to providing a full community experience to all students living in college housing. Students have many opportunities to get involved in various aspects of residence life. Residence Life Assistants and Resident Advisors put together a series of programs and opportunities for residents each semester, but students are always encouraged to pursue their own ideas for programming. For a complete listing of Residence Life staff, visit www.linfield.edu/reslife/community/staff.
Student Health, Wellness and Counseling Center  
Walker 103
www.linfield.edu/health-center  shlt@linfield.edu
Patricia Haddeland, RN, MN, CPNP, Director

The Student Health, Wellness and Counseling Center, strives to provide the best possible care and resources to Linfield students.

The Health Care component of the department is a partnership with Physicians’ Medical Center, a local multispecialty clinic nearby.

Our board certified Nurse Practitioners provide primary care, including the diagnosis and medical treatment of health concerns common in young adults. We also have a psychiatric consultant available to the Nurse Practitioners to provide care for students with mental health needs. A Registered Dietitian is available for consultation on issues related to nutrition and healthy food choices.

The Counseling Staff typically provide short-term individual and group counseling for the kinds of concerns and difficulties students encounter in early adulthood.

The Coordinator for Student Health and Wellness Programming offers educational opportunities and experiences designed for students to gain knowledge of their own individual health, the health and wellness of their community and environment, and steps to create lifelong healthy habits.

All students enrolled on the McMinnville Campus have access to these services.

Financial

Financial Aid  Melrose – Student Central
Keri Burke, Director  503-883-2269
Responsible for developing policy on and administering the scholarship, grant, loan and work study programs intended to help students with financial needs.

Finance and Administration  Melrose 105
Mary Ann Rodriguez  503-883-2458
Vice President for Finance & Administration/CFO

Chief financial officer. Sets forth the financial conditions and transactions of the College, and exercises general supervision over all the accounts of officers and employees of the College which have to do with the receipt or disbursement of funds and securities.

Student Accounts  Melrose – Student Central
Ceri Blatner, Student Accounts Manager/Bursar  503-883-2455
Pick up work study checks here, pay bills, check on account balances.
Academic

**Academic Advising**
Ellen Crabtree, Director of Academic Advising  
Assigns all freshmen to first year academic advisors, coordinates topic scheduling, course content and materials, and advisor meetings.

**Academic Affairs**
Susan Agre-Kippenhan  
Vice President for Academic Affairs/Dean of Faculty  
Exercises supervision over educational departments of the College. Responsible for the assignment of all teaching responsibilities and for the execution of all educational policies prescribed by the faculty.

**International Programs**
Shaik Ismail, Director, International Programs  
Administers the College’s study abroad program, including the semester abroad, the junior year abroad and special winter term programs outside the U.S. Also serves as the foreign student advisor and is in charge of relationships with universities in other countries.

**Learning Support Services**
Cheri White, Director  
Provides learning needs support, help for students in academic difficulty, tutors, and other services as needed.

**Registrar**
Diane Crabtree, Registrar  
Responsible for the administration of all academic records and registration. In conjunction with the Vice President of Academic Affairs, she is responsible for the preparation of official reports on the academic performance of students and the transmission of transcripts to authorized persons.

Administrative

**College Public Safety**
Ron Noble, Director  
Responsible for security patrols, parking patrols, electronic card access, and building security, law enforcement liaison.
Greek Life

Linfield has four sororities and four fraternities. The sororities do not have houses, but rather, meeting rooms in the basement of Miller Hall. The fraternities each have houses near campus. There will be a “New Member Recruitment Week” in mid-September for students interested in finding out more about Linfield’s sororities and fraternities. One can participate in New Member Recruitment without choosing to join. For students choosing to join a fraternity or sorority, there is usually a fee for initiation and dues which they will need to pay sometime during fall semester. After fall semester, fraternity or sorority charges may appear on the student’s account. These charges are applied to the account only after the student has signed a billing slip authorizing the charge to be made. This charge is typically for dues, local fees, and, in the case of fraternities, housing charges. Men joining fraternities may move to the fraternity house after one full semester in College housing. These housing charges will be added to the student account.

Any questions about the sororities or fraternities should be addressed to Dan Ferguson, the Greek Advisor working with the Greek Letter Organizations. You may reach Dan at 503-883-2435. You may also find out more information on the internet at linfield.edu/greek.

Sororities
Phi Sigma Sigma
Alpha Phi
Zeta Tau Alpha
Sigma Kappa Phi

Fraternities
Pi Kappa Alpha
Kappa Sigma
Theta Chi
Delta Psi Delta

Common Questions

Must a student be in campus housing?
Linfield’s mission with regard to housing is to create living/learning communities which provide challenging opportunities for the development of the whole person. The college expects students to understand and respect community standards and values. The college envisions a safe environment which honors and appreciates the similarities and differences of those living in campus housing.

Linfield is a residential college and has a residency requirement for its students. We believe the greatest student development occurs for those students involved in campus life and in frequent contact with others on campus. In general, students must be in campus housing unless they live at home, within 20 miles of campus, until they are seniors, are 21 years old, or are married.
Must a student be on the meal plan?
All students who live in a residence hall are required to be on a meal plan. First- and second-year students who live in a fraternity are also required to be on a meal plan.

What if a student has a special diet or health concern related to diet?
Our food service provider, Sodexo, is obligated by contract to meet the dietary needs of our students. Sodexo frequently serves many students for whom special care and provisions are needed. Students should contact the Food Services Manager, Bill Masullo, wmasull@linfield.edu.

How will I know if our student is having difficulty?
This requires good communication between you and your student. If your student is over 18, by federal law, the college cannot inform you without his or her permission about academic performance, disciplinary matters, or his or her general progress. By law, institutions may not disclose information about students, even to parents, without written permission from the student.

What if my student has a problem?
We would like to know about that, of course. While we would welcome calls from parents at any time, we highly recommend that you encourage your student to speak with the appropriate office first regarding his or her concern. This is an important part of the student development process.

How is my student’s academic schedule developed?
New students will meet with their faculty academic advisor and their peer advisor during the Orientation period. Both new and continuing students should discuss their academic plans with their faculty advisor, who must sign their registration cards. Good academic schedules contain required courses, courses in a potential major, and elective courses.
Directions to McMinnville

From Portland

Take I-5 to the Tualatin/Sherwood Exit (289). Turn right onto the Tualatin/Sherwood Road.

Proceed through the community of Tualatin until you reach Sherwood (ten minutes). In Sherwood, immediately past the Albertson’s shopping complex, take a left onto Hwy 99W. Continue through the communities of Newberg and Dundee (15-20 minutes). A few miles south of Dundee you will take a left onto Hwy 18. Follow this highway until you pass Willamette Valley Medical Center on your left (ten minutes). Take the McMinnville Exit. Stay on this road (which turns into 3rd Street) until you reach North Adams (you will come to a T in the road). Turn left onto North Adams and continue until you see Linfield on your left (about a half-mile). Go past the main entrance to campus and then take a left onto Linfield Avenue. There you will find street parking and three parking lots that are within walking distance to the Check-In and Welcome Fair in Riley Campus Center.

From Portland International Airport

Take I-205 south to the I-5 Northbound interchange (24 miles). Heading north on I-5, stay in the right-hand lane. Take the Tualatin-Sherwood exit (289). Go left at the light onto the Tualatin/Sherwood Road. Continue with directions above starting with the word “proceed.”

From Eugene via I-5

Exit I-5 at Hwy 34 and go west to Corvallis. Turn right onto Hwy 99W and go north to McMinnville, just over an hour’s drive. Linfield is on the right at the third traffic light in town.

Are you planning to travel on Thursday, August 27th?

Because it’s a summer weekend, traffic from Portland may be quite heavy. Leave yourself plenty of extra time! You’ll need time for your student to check in and get their student ID when you get to campus before they can move into their residence hall. (Check-in ends at 3:00 p.m.)
Ten Tips for Parenting a College Student

1. Have a chat now with your student. Have him or her articulate why he or she wants to go to college. Have them talk about why they chose Linfield. Later, should difficulties arise, these discussions can be recounted.

2. Ask your student to make some decisions now, before they arrive on campus, about how he or she will deal with alcohol, sexual relations, and freedom of time. Too often, students have not given sufficient forethought to these items – and so make regrettable, on-the-spot decisions.

3. Keep in communication with your student, but resist the urge for constant contact. Let them lead in making connections. Remember you may be able to read the *Linfield Review*, the college newspaper on-line, and can then ask your student about their involvement in campus life and available opportunities.

4. Let your student take the lead in choosing a major, course of study, and individual courses. Remember that electives and general education are important elements in the college curriculum. Do not over emphasize career-related study.

5. The best collegiate experiences strike a balance between academic learning and experiential opportunities. Praise your student for seeking and finding co-curricular activities that enhance their college experience.

6. There is a high probability your student will encounter some difficulty. It may be homesickness, a roommate issue, a registration problem . . . whatever. Listen intently, be supportive, but encourage them to try to solve the problem on their own before you intervene.

7. Linfield College has a wonderful array of resources. Encourage your student to use them. These include a health center, exercise room, counseling staff, residence life staff, Safe personnel, and academic advisors.

8. Do visit, but not too often, and do not promote frequent visits home. Weekends are a good time for your student to discover opportunities at the school, to bond with others, and even to study.

9. When you do visit, take your student (and a friend or two) out to dinner. If you can’t visit, upon occasion, send small “care” packages.

10. Relax. Enjoy the experience. From time to time, it can even be fun.
Helping Parents Stay Connected

E-Cat and Linfield Family e-newsletter

E-Cat, a monthly e-newsletter, updates alumni, parents and friends about Linfield news and activities. Linfield Family is sent quarterly and includes valuable information about campus events, student and faculty achievements, and important dates and deadlines, as well as interactive parent surveys. To receive the e-newsletters, send an email to parents@linfield.edu.

Parent resource line

We are happy to assist parents as questions arise and will work with you to support your student’s development. If you or your student has a question, and you’re not sure who to contact at Linfield, please call 503-883-LPRL (5775).

Parents email account

Have a question? Need an answer? Send an email to this address created specifically for you: parents@linfield.edu

Parents website

Cited by Linfield parents as their most frequently used communication tool, the Linfield website contains a wealth of information. Don’t miss the FAQs at www.linfield.edu/parents.

The Parents Council

The Parents Council partners with key college staff to support your student’s “Linfield experience” by providing advice and assistance with a number of activities, including: parent-focused communications and events, student recruiting, student and alumni career mentoring, and fundraising for the Parents Fund. The Parents Council is led by the Parents Council Leadership Team. To get involved, email Debbie Harmon Ferry, Director of Parent Relations, dharmon@linfield.edu.
Contacting Your Student

Each student has a unique address. It is:

Student Name  
Student Unit # (assigned at Orientation)  
Linfield College  
190 S.W. Brumbach  
McMinville OR 97128-6899

Phone (503)______________________________

Email _________________________________

Residence_______________________________

RA_____________________________________

College Public Safety

Director of College Public Safety: Ron Noble  
Non-emergency calls: 503-883-2603  
Emergency calls (24 hours): 503-883-SAFE
Linfield College – McMinnville Campus

1. **MELROSE HALL**
   - Academic Advising, Academic Affairs, Administration, Career Development, Financial Aid, Ice Auditorium, Institutional Advancement, Jonason Hall, Learning Support Services, Registrar, Student Accounts, Student Affairs

2. **RILEY CAMPUS CENTER**
   - ASC, Bookstore, College Activities, Community Engagement and Service, Fred Mayer Lounge, Game Room, Meeting Rooms, Multicultural Programs, Starbucks

3. **WALKER HALL**
   - Anthropology Museum; Archaeology Lab; Classrooms; International Programs; Modern Languages; Political Science; Sociology; Anthropology; Student Health, Wellness and Counseling Center

4. **MAC HALL**
   - Information Technology Services

5. **GRAF HALL**
   - Physics

6. **MURDOCK HALL**
   - Biology, Chemistry

7. **TAYLOR HALL**
   - Mathematics

8. **T.J. DAY HALL**
   - Business, Economics, English, Linfield Center for the Northwest, Philosophy, Writing Center

9. **MALTHUS HALL**
   - Online and Continuing Education

10. **MICHELBOOK HOUSE**
    - Office of Admission

11. **ONLINE AND CONTINUING EDUCATION ADMISSION**

12. **EMMAUS HOUSE**
    - Campus Ministry

13. **PRESIDENT’S HOUSE**

14. **PIONEER HALL**
    - Classrooms, History, Psychology, Religious Studies, Residence Hall

15. **NEWBY HALL**
    - Student Apartments

16. **GREENHOUSE**

17a. **STORAGE**

17b. **LINFIELD BIKE CO-OP**

18. **COZINE HALL**
    - College Public Safety

19. **DELTA PSI DELTA FRATERNITY**

20. **POTTER HALL**
    - Early Childhood, Elementary and Secondary Education, preschool, Residence Hall

21. **THETA CHI FRATERNITY**

22. **PI KAPPA ALPHA FRATERNITY**

23. **KAPPA SIGMA FRATERNITY**

24. **WHITMAN HALL**
    - Residence Hall

25. **CAMPBELL HALL**
    - Residence Hall

26. **GROVER HALL**
    - Residence Hall

27. **JANE FAILING HALL**
    - Residence Hall

28. **LATOURETTE HALL**
    - Residence Hall

29. **COOK HALL**
    - Health, Human Performance and Athletics Offices

30. **THE SUBURBS**
    - Student Apartments: Blaine Street Apartments, College Avenue Apartments, S40 Linfield Avenue Apartments, Legacy Apartments

31. **MILLER HALL**
    - Residence Hall, Sorority Rooms

32. **RENSHAW HALL**
    - Computer Lab, Computer Science, Environmental Studies, KSLC Radio Station, Mass Communication

33. **DILLIN HALL**
    - Dining Commons

34. **MEMORIAL FOUNTAIN**

35. **HEATING PLANT**

36. **ELKINTON HALL**
    - Residence Hall

37. **LARSELL HALL**
    - Residence Hall

38. **ANDERSON HALL**
    - Residence Hall

39. **TERRELL HALL**
    - Residence Hall

40. **HEWITT HALL**
    - Residence Hall

41. **FREIBICH HALL**
    - Residence Hall

42. **DEL SMITH STADIUM**
    - Softball Field

43. **MAHAFEEY HALL**
    - Residence Hall

44. **DANA HALL**
    - Student Apartments

45. **OBSERVATORY**
    - Office of Sustainability

46. **WITHNELL COMMONS**
    - Post Office

47a-7. **HUELETT-PACKARD PARK**
    - Student Apartments

48. **HEALTH, HUMAN PERFORMANCE AND ATHLETICS BUILDING**
    - Ted Wilson Gymnasium

49. **AQUATICS BUILDING**

50. **RUTSCHMAN FIELD HOUSE**

51. **MEMORIAL HALL/Stadium**
    - Event Stadium, Residence Hall

52. **MAXWELL FIELD**

53. **TENNIS COURTS**

54. **HESLER BASEBALL FIELD**
    - Wright Stadium

55. **SOCCER FIELD**

56. **MILLER FINE ARTS CENTER**
    - Art, Linfield Gallery

57. **VIVIAN A. BULL MUSIC CENTER**
    - Delkin Recital Hall, Music

58a. **JERELD R. NICHOLSON LIBRARY**

58b. **KENNETH W. FORD HALL**
    - Marshall Theatre, Theatre and Communication Arts

59. **FACILITIES SERVICES**
    - Conference and Event Planning, Environmental Health and Safety, Facilities Services

60. **(1 AND 2) WAREHOUSE STORAGE**

61. **SPORTS PRACTICE FIELDS**

62. **LINFIELD HOUSES**

June 2015

15-0138, July 2015