Summary: March 18, 2008 meeting of the Accreditation Steering Committee


NEXT MEETING
March 25 – 9:00 am to 1:00 pm in Nicholson Library. Topic: Standard 2 Components: Assessment, DCE, IPO, Academic departments.

COMMUNITY REVIEW DATES
MARCH 31: Posting of first public draft (pdf on web) for Linfield community (also pdf to Board of Trustees website). Hard copies to follow; available in other locations (2 at Nicholson, 2 at Portland, 2 at Academic Affairs).

OPEN MEETINGS: McMinnville, Tuesday, April 15, noon; Thursday, April 24, 4:00pm. Portland, April 21, 4:00pm.

OTHER COMMITTEE REVIEW: Cabinet, April 15. Time to be determined: FEC/Standing Committee Chairs, LEA Executive Committee, Administrators’ Leadership Council, ASLC (McM), ASLC-PC.

MINUTES OF LAST MEETING
Minutes of March 11 meeting reviewed and approved.

STYLE UPDATE
Present tables with multi-year data with most recent at top if vertical, at right if horizontal. Use single space between sentences (as opposed to double space). “Bylaws” is how the word is spelled in the Bylaws, so go with that spelling. What will final format – do we need 2 volumes? Ex: V.1 all standards, V.2 Department detail. Departments will be listed in alphabetical order (not clustered by division, as in 1998 self-study).

Standard 2 Review

2.A.1 Move DCE staffing information earlier to complement McMinnville and Portland staffing information. Reclassification of non-exempt employees to exempt also affects ‘administrator’ FTE, though non-exempt FTE has not gone down when compared to 97-98.

2.A.6 Portland does offer a summer session and DCE’s winter term changed length in 2004.

2.A.8 Document how the status of librarians changed, when the decision was made, and who made it.
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2.A.11, 12 See 2.A.2 curriculum committee. Note that the last class of entering freshmen on the Portland Campus in fall 2004 has been progressing under the requirements with which they entered.

2.B not yet ready for review

2.C Reflects some ‘closing of the loop’ – still work to be done.

2.C.2 Second set of bullets – add that the current role of the Inquiry Seminar was reaffirmed.

Need to be clear about where we are with respect to assessing general education – is everyone involved in the general education revision clear on the next steps? Faculty on faculty panels who will be asked to develop assessment will need to be prepared to discuss assessment issues. Are those faculty on the existing work groups or will there be new groups?

Will learning portfolios (particularly e-learning portfolios) be a part of this assessment? One tactic would be for the faculty to model general education assessment after the ‘best practices’ of what is going on in the academic departments.

2.C.4 Cross reference standard 3.

2.C.5 Correct the 2007 NSSE peer group to Bacc – A&S (Between NSSE 2005 and NSSE 2007, Linfield’s Carnegie classification changed and so the broad peer group Linfield is being compared to changed from Baccalaureate General to Baccalaureate Arts & Sciences.) Is this level of detail useful?

2.C.6 Clarify that Linfield in general does not offer remedial coursework.

2.C.7 Refer to 4.A.1. Link to details about faculty & their terminal degrees. Move information about percentage taught by regular/adjunct faculty elsewhere – does not answer 2.C.7 question.